

Cliffside Park Public Schools
Cliffside Park, New Jersey 07010

INVESTIGATION REPORT FORM

Written Report #: _____ Date of Written Report: _____ School/Work Location _____

(An Interview Information Statement for each person interviewed is attached)

Targeted Pupil: _____ (A separate Investigation Report Form is required for each targeted pupil)

Pupil(s) Accused of Exhibiting Harassment, Intimidation and Bullying Behavior:

AP1 - _____ AP2 - _____ AP3 - _____
AP4 - _____ AP5 - _____ AP6 - _____

Witness(es)

W1 - _____ W2 - _____ W3 - _____
W4 - _____ W5 - _____ W6 - _____

Investigation Findings

1. ___ The following students(s) accused of exhibiting harassment, intimidation, or bullying behavior did not commit an act of HIB as defined in N.J.S.A. 18A:37-14. No further action is recommended for the following pupils: ___AP1___AP2___AP3 ___AP4 ___AP5 ___AP6
2. ___ The following students(s) accused of exhibiting harassment, intimidation, or bullying behavior committed an act of HIB as defined in N.J.S.A. 18A:37-14.
___AP1 ___AP2 ___AP3 ___AP4 ___AP5 ___AP6

Below is a description of the act or conduct committed by the pupil(s) identified in 2. above:

3. List the actual or perceived characteristic(s) that motivated the behavior:

4. Was this a single incident or a series of incidents? ___ single incident ___ series of incidents

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5. Listed below are the students(s) identified in 2. above that have been found to previously commit an act of HIB while attending any school in the school district.

6. The targeted student in this Report has been a target in a previously confirmed act(s) of HIB while attending any school in the district. ___Yes ___ No

Anti-Bullying Specialist

Signature

Report Date

Date Submitted to Principal*

** This Report and investigation findings must be submitted to the Principal within ten school days from the date of the written report of the alleged incident.*

Consequences and Remedial Measures - To Be Completed by the Principal

The following consequences and remedial measures, in accordance with the school district's Harassment, Intimidation, and Bullying Policy and the Code of Pupil Conduct, shall be implemented for a pupil(s) found to have committed a HIB act or conduct:

Accused Pupil(s)

Consequence(s)

Remedial Measures

1. _____

2. _____

3. _____

Targeted Student

Remedial Measures

1. _____

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Principal Signature Date Date Submitted to Superintendent**

*** The Principal must submit this Report to the Superintendent within two school days of the completion of the investigation.*

To Be Completed By Superintendent:
Further Action as Recommended By Superintendent of Schools

Signature - Superintendent of Schools

Date