

CLIFFSIDE PARK HIGH SCHOOL

PARENT/STUDENT SUMMER NEWSLETTER

The mission of CPHS is to provide a safe, academically focused environment within our culturally diverse community. We will challenge each student to confidently achieve his or her educational and personal goals as well as acquire the work and social skills essential to become a productive member of society.

AUGUST 2010

OPENING REMINDERS FOR ALL STUDENTS

As we begin the 2010-11 school year, we would like to wish all students success in their academic and extra-curricular pursuits. It is most important for each of you to work hard in order to attain the best high school record you can. We expect and urge everyone to follow the relatively simple rules and regulations we have established so that we may all work together in a safe and secure environment. This is your obligation and responsibility as a member of the CPHS community.

Seniors are to report to the auditorium of the school at 8:00 a.m. **on Thursday, September 2. All other students are to report to school on Thursday, September 2 at 9:00 a.m.** At the 9:00 a.m. bell all students are to go directly to their **homerooms** where they will receive their class schedules. **Please note that the attendance policy and dress code regulations will be in effect for all students on September 3rd.**

Guidance counselors will return to school on Tuesday, August 25th. Students with schedule problems will be contacted by telephone or letter by their counselor. Only conflicts and problems regarding courses failed will be adjusted. You will not be able to see your counselor without an appointment prior to the opening of school.

We hope that you enjoy the remaining days of vacation. We are looking for-

ward to seeing our returning students and to meeting the new members of our school community. On behalf of the entire high school staff, best wishes for a rewarding school year.

ATTENTION INCOMING FRESHMEN

There will be a special orientation program on Wednesday, September 1 at 11:30. (see schedule on cover page). All freshmen are to report directly to the auditorium for a meeting. Following the meeting, freshmen will report to their homerooms where schedules will be distributed. We will then run through the schedule with ten minute periods to provide you with the opportunity to familiarize yourself with the building layout.

ID BADGES

ALL students are required to have a school issued lanyard and I.D. during school hours. All 9th and new 10th, 11th, and 12th graders should report to the high school library (2nd floor) according to the following schedule. All current students who wish to have their pictures updated should also report to the high school library (2nd floor) according to the following schedule.

Wednesday, August 25 from 8:30 to 12:00

Thursday, August 26 from 8:30 to 12:00

CLIFFSIDE PARK PUBLIC
SCHOOLS

Office of the Superintendent
THE MUNICIPAL COMPLEX
525 PALISADE AVENUE
CLIFFSIDE PARK, NEW JERSEY
07010

Mr. George J. Fabiano,
Principal
Mr. James Shelley,
Vice Principal
Mr. Kenneth Schmitt,
Vice Principal

From the Desk of:
Mr. G. J. Fabiano, Principal

Dear Students,

I hope that your summer vacation was enjoyable and that each of you are looking forward to the 2010-11 school year.

I encourage you to take full advantage of the wonderful opportunities that our high school has to offer. A comprehensive array of course selections, a full athletic and activities program, up-to-date technology facilities and most importantly a dedicated teaching staff who are here to provide you with a sound education.

Please feel free to speak with me about any concerns, questions or recommendations you might have that will further enhance your years at CPHS.

Good luck and much success in your high school years!!

CPHS PHONE NUMBERS

Main Office	313-2370
Guidance	313-2376
	313-2368
Attendance	313-2372
Nurse's Office	313-2366
Principal's Office	313-2370
Vice Principal	313-2372
Athletic Office	313-2377

Visit our website for
up-to-date information about
CPHS
www.cliffsidepark.edu

ATTENDANCE POLICY

The State of New Jersey mandates that every high school adopt a student attendance policy. Below is a summary of our policy at CPHS. Please be reminded that **school attendance is the legal responsibility of every parent and/or guardian.** **The allotment is not to be used without just cause. If a student uses days indiscriminately early in the year they may find that they will have no days left when they really need them.**

The following is an absence allotment guide for this school year: **Allotment includes sick and personal days— college visits, placement tests, funeral days, etc. There are no excused or unexcused days, there are only allotted days.**

Full Year Course

Allotted 20 days
Notification letters are sent at:
10 days
20 days
(Withdrawal) 21 days
Students are limited to 5(five) allotted absences during the **4th marking period.**

Allotted 5 days
Notification letters are sent at:
3 days
5 days
(Withdrawal) 6 days

Half Year Course

Allotted 10 days
Notification letters are sent at:
5 days
10 days
(Withdrawal) 11 days

Quarter Year Course

Allotted 6 days
Notification letters are sent at:
3 days
6 days
(Withdrawal) 7 days

Physical Education

Allotted 15 days
Notification letters are sent at:
7 days
15 days
(Withdrawal) 16 days

ABSENCES

In the event that a student will be absent from school, a parent or guardian must call the Attendance office before 10:00 a.m.

LATE TO SCHOOL POLICY

Students arriving late to school must report to the ATTENDANCE OFFICE for a pass before reporting to class.

I. The late point for Period 1 is: 8:08 a.m.

A student signing in after 8:08 a.m. will be given a late pass to report to class immediately. Lateness **will be** noted in teacher's grade book and may affect grade.

b. Any student arriving to class after 8:28 a.m. will be considered absent from period one.

II. The late point for Period 2 is 8:51 a.m.

a. A student signing in after 8:52 a.m. (without a period 1 class) will be given a pass to report to class immediately. Lateness **will be** noted in teacher's grade book and may affect grade.

b. Any student arriving to class after 9:15 a.m. is considered absent from period 2.

LATE TO CLASS POLICY

Students should make every effort to be in class before the late bell. This will prevent a disruption of the lesson and enable the student to avoid the following disciplinary actions.

A. An ATTENDANCE REPORT will be submitted to the VP's office when a student accumulates **3 lates** resulting in 2 days detention. At **7 lates**, a parent will be contacted and additional detention will be assigned.

B. An ATTENDANCE REPORT will be submitted when the total reaches **10 lates in any one period.** A one day in-school suspension will be issued and the parent notified.

C. Additional suspensions will be assigned when the student reaches **15 and 20 lates.**

D. Any student accumulating more than **20 lates** will not be admitted to class. The student will be marked absent for the period and must report to the attendance office. ■

LEAVING SCHOOL EARLY

Students who need to be excused early from school **MUST** have a parent call the Attendance Office prior to their departure. Students must sign out in the Attendance Office before leaving the building. **Any student leaving school without permission will be considered truant.** ■

DISCIPLINARY CODE

The following group of violations could result in one or more of the disciplinary actions described above.

INSUBORDINATION: Refusing to follow faculty or staff instructions regarding classroom or other school area behavior.

USE OF VULGAR LANGUAGE: Any use of vulgar language is a violation of the Disciplinary Code.

LEAVING CLASS WITHOUT PERMISSION: Only authorized faculty passes may be used in the halls.

LATE TO CLASS: See separate policy.

REFUSING TO ATTEND TEACHER'S DETENTION: Students must adhere to teacher request to report after school.

FAILURE TO CLEAN CAFETERIA DEBRIS:

Every student is responsible for his/her debris.

Use of the cafeteria is a student privilege that can be revoked at any time.

CUTTING CLASS: Students should attend every class on time and for the entire period. See Attendance Policy.

SMOKING: The use of tobacco products is prohibited in or on school property. Students in violation of this policy will serve one (1) day in-school suspension for each offense. In addition, the administration will file a complaint with the local police department. This policy is in accordance with both state and local ordinances regarding the use of tobacco in a public facility or on its grounds.

FAILURE TO WEAR I.D. BADGES: See separate policy.

The following violations will result in suspension from school (in-school or out-of-school)

FIGHTING: In most cases both parties suspended.

FAILURE TO ATTEND DETENTION: detention must be done on a daily basis or result in suspension.

DESTRUCTION OF SCHOOL PROPERTY: Willful destruction of school property (including graffiti) could result in both suspension and/or restitution of damaged property.

STEALING: results in out-of-school suspension and/or restitution.

GAMBLING: any form of gambling in or on school grounds will result in suspension.

Note: Hats, MP3 players, radios, winter jackets, beepers, and cellular phones should not be worn in the building. Any of these items will be confiscated by a faculty member or administrator and returned only after a parental conference. Refusal to surrender item will result in automatic suspension.

LEAVING SCHOOL GROUNDS: leaving anytime during the day will result in one-day in-school suspension.

FAILURE TO ADHERE TO DRESS CODE: not being in compliance with the dress code will result in out-of-school suspension.

POSSESSION, DISTRIBUTION, and/or BEING

CLASS DUES

All students are **required** to pay a \$25 annual fee that will be used towards the purchase a yearbook and cap/gown in their senior year. Students may be assessed an **additional fee** in their senior year if the cost of the yearbooks and/or gowns increase. Fee must be paid by JUNE 1st.

Student I.D. Policy

ALL students are required to carry a school issued I.D. during school hours.

If a student forgets to bring his or her I.D. card to school a temporary sticker can be obtained from the main office between the hours of 7:30am and 8:48am. A sticker indicating student I.D., name and date will be issued. The sticker must be attached to a shirt, blouse, etc. so that it is visible to all staff. Students who are repeat offenders will receive detention suspension.

At the beginning of 2nd period staff members MUST send any student who does not have an I.D. the main office in order to receive a temporary I.D. All students will receive one hour of detention.

After 2nd period students without I.D. tags MUST be sent to the main office.

Students MUST have an I.D. or temporary when purchasing lunch in the cafeteria.

Students who are repeat offenders will be suspended from school.

Student I.D. checks will randomly take place during school hours. A student who is not wearing an I.D. card will be suspended from school.

Students who deface their I.D. cards will be suspended from school.

If a student I.D. card is lost, stolen or damaged, a replacement card and/or lanyard must be obtained from Mr. K. Shelley in the audio-visual office.

<u>DEFICIENCY NOTICE & REPORT CARD DATES</u>		
<u>Marking Period</u>	<u>Progress Reports</u>	<u>Report Cards</u>
1	Oct 8	Nov 19
2	Dec 20	Feb 4
3	Mar 7	Apr 25
4	May 13	June 25

School Nurse
Please contact our school nurse, Mrs. Kathy Matulewicz, if your child has a medical condition or concern that we should record.

COMMUNITY SERVICE
Every student is required to complete 20 hours of community service during each year of high school.

ATHLETIC ELIGIBILITY
To be eligible for athletics, a student must pass at least 27.5 credits per year (6 subjects each marking period).

Family Educational Rights and Privacy Act
The (FERPA) requires that Cliffside Park school district, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's educational records. However, Cliffside Park School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary. The primary purpose of directory information is to allow the Cliffside Park school district to include this type of information in certain school publications such as the yearbook, an honor roll list, or a graduation program.

STUDENT DRESS POLICY

The purpose of these guidelines is not to take over the parental prerogative for determining appropriate clothing for their children but to assure a healthy academic atmosphere; to help foster the goals and objectives of the educational environment; to prepare students for future work environments; and to promote a sense of self-respect as well as respect for others.

1. It is the responsibility of the administration to assure that all attire be neat, clean, and reflect an appearance of modesty.
2. Apparel shall not be sheer, brief, low cut or skintight. Any attire that is revealing above or below the waist is considered inappropriate for school.
3. Skirts of mid-thigh or longer length are required.
4. Tank shirts without an undergarment or cover-up, sleeveless shirts, spaghetti strap tops, tube tops, halter tops, backless tops or tops with plunging necklines are not permitted.
5. Pajama pants are not acceptable attire during the school day.
6. Pants should not hang so low as to expose underwear.
7. Sleeveless shirts (i.e., basketball jerseys, tank tops, etc.) are acceptable provided a suitable undergarment or cover-up accompanies the shirt.
8. Graphics that are suggestively obscene on any garment are prohibited (alcohol, drugs, or profanity of any nature).
9. Jewelry and/or other accessories that may cause a disruption, distraction, threat or danger are prohibited.
10. Gang attire is not permitted. Students are prohibited from wearing any type of clothing, apparel, or accessory which indicates that the pupil has membership in, or affiliation with, any gang associated with criminal activities. Long t-shirts below the knee are prohibited.
11. Coats, sunglasses, hats, bandannas, or other headwear are not to be worn in the school building.
12. Footwear is required. Beach thongs, flip-flops, clogs, and slippers are not permitted as they are considered unsafe.
13. Students are not permitted to use or openly carry pagers, cell phones, portable audio devices, or laser lights in the building.
14. Shorts or short-like apparel may be worn during warm weather from May 1st to October 1st. Shorts must be neatly hemmed; cutoff or frayed bottoms are not permitted. All attire should be mid-thigh or longer in length. This policy will be relaxed if, in the opinion of the administrators, an unusually warm period of weather occurs before May 1st.
15. Students not in compliance with the dress code will be sent home (unexcused) and permitted to return upon approval of the designated school administrator. If a student is unable to change at home or have appropriate clothing brought to school, he or she will remain in the VP's office or be assigned to in-school suspension.

CALENDAR of EVENTS

August 26 & 27
I.D. PHOTOS

SEPTEMBER 1st
GRADE 9 ORIENTATION

SEPTEMBER 2nd
STUDENTS REPORT

SEPTEMBER 30th
PARENT VISITATION EVENING

OCTOBER 5th—7th
HSPA Testing

OCTOBER 12th
COLUMBUS DAY

OCTOBER 16th
PSAT ADMINISTRATION

OCTOBER 28th
COLLEGE FAIR & GRADE 8 ORIENTATION

NOVEMBER 2nd
ELECTION DAY

NOVEMBER 4th-5th
NJEA CONVENTION

NOVEMBER 6th
SAT ADMINISTRATION

November 18, 19 & 20
Fall Drama Presentation

NOVEMBER 25—26
THANKSGIVING RECESS

DECEMBER 9
HS WINTER CONCERT

DECEMBER 14th
FALL SPORTS DINNER

DECEMBER 24th-JANUARY 2nd
HOLIDAY RECESS

JANUARY 6th
Financial Aid Workshop

JANUARY 17th
MLK Jr's Birthday

January 19th
"Fairy Tale Night"

FEBRUARY 17th
COLLEGE INFORMATION NIGHT

FEBRUARY 21st-25th
WINTER BREAK

ID PICTURES

All 9th and NEW 10th, 11th, and 12th graders should report to the high school library (2nd floor) according to the following schedule.

Wednesday, August 25 from 8:30 to 12:00

Thursday, August 26 from 8:30 to 12:00

FRESHMEN ORIENTATION

Wednesday, September 1

All freshmen are to report to the auditorium on the first floor for a special orientation meeting on Wednesday, September 1 at 11:30a.m. After a brief meeting, freshmen will report to their **homerooms** . We will follow the schedule below. You will have an opportunity to familiarize yourself with the building and to meet your teachers.

FRESHMEN ORIENTATION

Period 2 (Homeroom) 12:40 – 1:10 p.m.

Period 1 1:13 – 1:23 p.m.

Period 3 1:26 – 1:36 p.m.

Period 4 1:39– 1:49 p.m.

Period 5 1:52 – 2:02 p.m.

Period 6 2:05 – 2:15 p.m.

Period 7 2:18 – 2:28 p.m.

Period 8 2:31 – 2:41 p.m.

Period 9 2:44 – 2:54 p.m.

Cliffside Park High School occasionally needs to contact parents/guardians of our students. Also, the Cliffside Park School District notifies parents of school closings, delayed openings, early dismissals and any other unforeseen emergencies or important announcements using our in-house, phone notification system.

It is important that all phone numbers and the address for your child is accurate and up-to-date.

Please, if your child is enrolled in our school, notify the Cliffside Park High School main office whenever there are any changes in contact information.

Parents become more involved with CPHS, join the **Parent Awareness Group**. The following is a calendar of dates they meet at the High School in the Cafeteria at 7:30.

Wednesday October 13

Wednesday November 10

Wednesday December 8

Wednesday January 12

Wednesday February 2

Wednesday April 6

Wednesday May 4

***Wednesday March 23**

The Annual Fashion Show

At the Fiesta Route 17 N

Parent Awareness Group Officers

Donna Spoto , President

Nancy Scarzafava, Vice President

Nicolette Carter, Secretary

Leonor Bravo, Treasurer

Michael J. Romagnino
Superintendent of Schools

TEL: 201-313-2310
FAX: 201-943-7050
EMAIL: mjr@cliffsidepark.edu

Dear Parents, Teachers, Building Occupants and Employee Organizations:

In the past, asbestos was used extensively in building materials because of its insulating, sound absorbing, and fire retarding capabilities. Virtually any building constructed before the late 1970s contained some asbestos. Intact and undisturbed asbestos materials generally do not pose a health risk. Asbestos materials, however, can become hazardous when, due to damage or deteriorations over time, they release fibers. If the fibers are inhaled, they can lead to health problems, such as cancer and asbestosis.

In 1986, Congress passed the Asbestos Hazard Emergency Response Act (AHERA), which requires schools to be inspected to identify any asbestos containing building materials. Suspected asbestos-containing building materials were located, sampled (or assumed) and rated according to condition and potential hazard. The Cliffside Park Board of Education has conducted re-inspections to determine whether the condition of the known or assumed asbestos containing building materials (ACBM) has changed and to make recommendations on managing or removing the ACBM. At the last re-inspection, all materials listed in the Management Plans as asbestos containing (or assumed to be asbestos-containing) were inspected and found to be generally in good overall condition.

The law further requires asbestos management plans to be in place by July 1989. The Cliffside Park Board of Education developed plans, as required, which have been continually updated. The plans have several ongoing requirements: publish a notification on management plan availability and the status of asbestos activities; educate and train its employees about asbestos and how to deal with it; notify short-term or temporary workers on the locations of the asbestos containing building materials; post warning labels in routine maintenance areas where asbestos was previously identified or assumed; follow set plans and procedures designed to minimize the disturbance of asbestos containing building materials; and survey the condition of these materials every six (6) months to assure that they remain in good condition.

It is the intention of the Cliffside Park Board of Education to comply with all federal and state regulations controlling asbestos and to take whatever steps are necessary to ensure students and employees a healthy and safe environment in which to learn and to work. You are welcome to review a copy of the asbestos management plan in the school district administrative office or administrative office of the school during regular hours. Mr. Kevin Lovely of The Whitman Companies Inc. is our designed asbestos program coordinator, and all inquiries regarding the asbestos plan and asbestos-related issues should be direct to him at 732-390-5858.

Michael J. Romagnino
Superintendent of Schools

CLIFFSIDE PARK HIGH SCHOOL
PALISADE and RIVERVIEW AVENUES
CLIFFSIDE PARK, NJ 07010

Annual Integrated Pest Management Notice
For School Year 2010-2011

Dear Parent, Guardian, or Staff Member:

This notice is being distributed to comply with the New Jersey School Integrated Pest Management Act. Cliffside Park has adopted an Integrated Pest Management (IPM) Policy and has implemented an IPM Plan to comply with this law. IPM is a holistic, preventive approach to managing pests that is explained further in the school's IPM Policy which is available on our web site.

All schools in New Jersey are required to have an Integrated Pest Management Coordinator (IPM Coordinator) to oversee all activities related to IPM and pesticide use at the school.

The IPM Coordinator for Cliffside Park High School is:

Name of IPM Coordinator: Mario Brando

Business Phone Number: 201-313-2370

Business Address: 64 Riverview Ave. Cliffside Park, NJ 07010

The IPM Coordinator maintains the pesticide product label, and the Material Safety Data Sheet (MSDS) (when one is available), of each pesticide product that may be used on school property. The label and the MSDS are available for review by a parent, guardian, staff member, or student attending the school. Also, the IPM Coordinator is available to parents, guardian and staff members for information and to discuss comments about IPM activities and pesticide use at the school.

As part of a school pest management plan Cliffside Park High School may use pesticides to control pests. The United States Environmental Protection Agency (EPA) and the New Jersey Department of Environmental Protection (DEP) register pesticides to determine that the use of a pesticide in accordance with instructions printed on the label does not pose an unreasonable risk to human health and the environment. Nevertheless, the EPA and the DEP cannot guarantee that registered pesticides do not pose any risk to human health, thus unnecessary exposure to pesticides should be avoided. The EPA has issued the statement that where possible, persons who are potentially sensitive, such as pregnant women, infants and children, should avoid unnecessary pesticide exposure.

The school districts IPM Policy is posted on the Cliffside Park Web Site.

The following low impact chemicals are used in our buildings only when absolutely necessary by Western Termite and Pest Control in accordance and compliance with the New Jersey Department of Environmental Protection guidelines: Insect Control Ant Killer Gel, Insect Control Roach Killer Bait Gel, & Fine Granule Insect Bait.

Thank you.

Mr. G. J. Fabiano,

Principal

