

CLIFFSIDE PARK BOARD OF EDUCATION

REGULAR MEETING, WEDNESDAY, DECEMBER 20, 2017

The Regular Meeting of the Cliffside Park Board of Education was held on Wednesday, December 20, 2017, in the Council Chambers, The Municipal Complex, 525 Palisade Avenue, Cliffside Park, New Jersey 07010 at 7:00 p.m. with the Board Secretary presiding.

The assemblage saluted the flag

ROLL CALL	Present:	Mr. Cota, Mrs. Frato, Mr. Kelaher, Mr. Raincourt, Mr. Shelley, Mr. Tarabokija, Mr. Morin
	Absent:	Mrs. Nikaj, Mr. Russo, Mr. Zoklu

Mr. Michael J. Romagnino, Superintendent of Schools, was in attendance.

Board Secretary read the following statement:

“The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advanced notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of this act the Cliffside Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the offices of the Borough Clerk, the Borough Library, the Borough Recreation Department, the office of the Board of Education, and the offices of Schools Nos. 3, 4, 5, 6, and the High School on September 13, 2017 and notices were forwarded to reporters of The Record on September 13, 2017. This is an official meeting.”

Regular Meeting, December 20, 2017, continued

### SUPERINTENDENT'S REPORT

- Fall Newsletter for all schools posted on the website.
- Report Cards.-Grades 6-12, four times a year and K-5, three times a year.
- Middle School and High School Newspapers are posted on website.
- Athletic Awards Dinner was held on December 5<sup>th</sup>. Mr. Romagnino congratulated the Fall athlete award winners and their coaches.
- ESL Parent Workshops starting in January for 10 consecutive weeks.
- Best Buy Grant Workshop took place on November 29<sup>th</sup>. Fifty kits were issued to 25 High School students and 25 Middle School students to build their own computers.
- Open School Day took place November 15<sup>th</sup>. Great turnout throughout the Elementary Schools.
- Family Math Night for Grades 1-3 will take place for four consecutive Wednesdays starting January 10<sup>th</sup>. in the School 6 Middle School Cafeteria. Grades 4-6 are scheduled for March. Notes will be sent home to parents and registration will be available online.

Mr. Romagnino reviewed the Consent Agenda with the Board Members.

On the motion of Mr. Shelley, seconded by Mr. Kelaher, all ayes by roll call vote, the following was approved:

Regular Meeting, December 20, 2017 continued

PERSONNEL

Resolution, recommended by the Superintendent of Schools, to approve the following staff professional development and reimbursement, through voucher for the 2017-2018 school year as follows:

<i>NAME</i>	<i>DESCRIPTION</i>	<i>DATE</i>	<i>\$AMOUNT</i>
Giovanna Dragone	Regional Training for Certification & Professional Staff	12-12-2017	\$11.78
Amanda Ginsberg	William Paterson University 37 <sup>th</sup> Annual Bilingual/ESL Conference	12-01-2017	\$135.00
Jonathan Guerra	2018 NJECC Annual Technology Conference	1-09-2018	\$133.24
Charles Danho	Drone Workshop	1-18-2018	\$30.38
Nancy Loiacono	Governmental Accounting & Auditing Conference	11-30-2017	\$24.18
Brandy Luderer	Level I PAF Training	1-10, 1-17, 1-24, 1-31, & 2-07-2018	\$72.50
Andrea Romano	NJECC Conference	1-09-2018	\$137.30
Toni Rotondo	Conquer Math Training Expressions & Equations Conquer Math Algebra 1 Training	11-20-2017 12-18-2017 & 2-14-2018	\$14.26 \$29.76
Jenna Russo	Psychologist Network Meeting 3:1 Model Workshop	12-13-2017 12-19-2017	\$8.06 \$10.54
Aliki Socratous	PAF Professional Development	1-10, 1-17, 1-24, 1-31 & 2-07-2018	\$72.50

Kathryn Thoma	PAF Professional Development	1-10, 1-17, 1-24, 1-31, & 2-07-2018	\$105.00
Yelena Volynskaya	Differentiating Lessons with Google Apps	1-16-2018	\$83.82
Anne Marie Wagner	Statewide Homeless Conference	3-23-2018	\$50.44

Resolution, recommended by the Superintendent of Schools, to rescind professional development and reimbursement through voucher for the following staff members:

<i>NAME</i>	<i>DESCRIPTION</i>	<i>DATE</i>	<i>\$AMOUNT</i>
Mary Cooney	Google and the Student Centered Classroom	11-27-2-17	\$185.00
Anita Ferrante	Google and the Student Centered Classroom	11-27-2017	\$185.00
Kathleen Johnston	Google and the Student Centered Classroom	11-27-2017	\$185.00
Gini Luraschi	Literacy Coaching 101	12-15-2017	\$62.22

Resolution, recommended by the Superintendent of Schools, to revise medical leave of absence for Melissa Fieldhouse-Teacher School #4, medical leave utilizing sick days from December 4, 2017 through December 22, 2017 with an anticipated return date of January 2, 2018.

Resolution, recommended by the Superintendent of Schools, to appoint Richard Leighton as ESL Parent Class Instructor at a rate of \$30.00 per hour for the 2017-2018 school year.

Regular Meeting, December 20, 2017 continued

PERSONNEL, (Continued)

Resolution, recommended by the Superintendent of Schools, to accept the resignation of Sacha Santana, Lunch Aide-School #4 effective November 27, 2017.

Resolution, recommended by the Superintendent of Schools, to accept the resignation of Catherine Tavares, Bus Aide effective December 1, 2017.

Resolution, recommended by the Superintendent of Schools, to approve the extension of unpaid medical leave for Lisa Rupert, Teacher-School #4 with a revised return date of September 1, 2018.

Resolution, recommended by the Superintendent of Schools, to approve the extension of unpaid medical leave for Stephanie Brennan, Teacher-School #3 with a revised return date of January 16, 2018.

Resolution, recommended by the Superintendent of Schools, to accept the resignation of Monica Arboleda, Part-Time Bus Driver effective December 28, 2017.

Resolution, recommended by the Superintendent of Schools, to accept the resignation of Juan Ramirez, Part-Time Bus Driver effective November 27, 2017.

Resolution, recommended by the Superintendent of Schools, to approve unpaid medical leave for Dzarije Turkeshi-Cafeteria Worker effective December 7, 2017 with an anticipated return date of December 11, 2017.

Resolution, recommended by the Superintendent of Schools, to approve unpaid medical leave for Anna Marciano-Cafeteria Worker effective December 1, 2017 with an anticipated return date of January 2, 2018.

Regular Meeting, December 20, 2017 continued

PERSONNEL, (Continued)

Resolution, recommended by the Superintendent of Schools, to appoint Ana Giraldo, as Part-Time Bus Driver at an hourly rate of \$19.00 effective December 1, 2017 pending fingerprinting and Criminal History check for the 2017-2018 school year.

Resolution, recommended by the Superintendent of Schools, to appoint Margarita Campbell, as Part-Time Bus Driver at an hourly rate of \$19.00 effective December 4, 2017 pending fingerprinting and Criminal History check for the 2017-2018 school year.

Resolution, recommended by the Superintendent of Schools, to accept the resignation of Marin Muneyyirci, Lunch Aide-School #6 effective December 1, 2017.

Resolution, recommended by the Superintendent of Schools, to accept the resignation of Lule Haja, Lunch Aide-School #5 effective December 1, 2017.

Resolution, recommended by the Superintendent of Schools, to appoint Venuz Burgos, as Bus Aide at an hourly salary of \$14.79 effective December 11, 2017 pending fingerprinting and Criminal History check for the 2017-2018 school year.

Resolution, recommended by the Superintendent of Schools, to appoint Sandra Herrera, as 1:1 Teacher Aide-Multiple Disabilities Program at Bleshman School-BCSS District in Paramus at an hourly rate of \$14.79 effective December 11, 2017 for the 2017-2018 school year.

Resolution, recommended by the Superintendent of Schools, to accept the resignation of Rachel Marcotte, Art Teacher-School #6 effective February 9, 2018.

Regular Meeting, December 20, 2017 continued

**PERSONNEL, (Continued)**

Resolution, recommended by the Superintendent of Schools, to accept the resignation of Vanessa Fontana, Teacher Aide-School #4 effective December 15, 2017.

Resolution, recommended by the Superintendent of Schools, to accept the resignation of Eva Velez, ESL Teacher-High School effective February 28, 2018.

Resolution, recommended by the Superintendent of Schools, to appoint the following staff to work in the New Jersey Afterschool/Summer Program for the 2017-2018 school year:

(Account #-20-295-100-100-00-00)

Accetta	Anna
Abbott	Ingrid
Ahangaran	Mina
Amaya	Luisa
Aponte	Marcia
Berardi	Maryann
Berlingeri	Ericka
Bitondo	Lucille
Capizzi	Jonathan
Cilento	Kristin
Cooney	Maura
Coronel	Johanna
Crisanti	Anna
Firat	Anastassia
Cundari	Josephine
D'Anna	Teresa
Defilippis	Ersilia
DePena	Laura

Dolan	Kylie
Dorsett	Donna
Dragone	Tatiana
Dristas	Bessie
Ferrante	Anita
Foster	Mary
Gomez	Alexi
Guider	Jill
Halilaj	Merita
Ipekian	Talin
Jaggernath	Shelley
Johnston	Katie
Joya	Claudia
LaRose	Marcelle
Lombardi	Megan
Luderer	Ben
Maldonado	Ruth
Malone	Donna
Mascolo	Florine
Miller	Eileen
Mollinedo	Iveth
Montecallos	Jaclyn
Morales	Juana
Morel	Yolanda
Morin	Scotty
Murtagh	Sarah
Nunez	Bridget
Parent	Janene
Park	Seon
Perez	Lilian
Pesa	Suzana



Phillips	Jessica
Pignatelli	Mariana
Porcelli	Mark
Que	Mylene
Robles	Wendy
Rodriguez	Mercedes
Sanchez	Krystal
Scordo	Barbara
Shaw	Laura
Spirito	Michael
Spoleti	Lucy
Staikos	Angela
Stitz	Amy
Tulli	Judith
Ungast	Thea
Vartanian	Alinda
Ventura	Christopher
Vitale	Barbara
West	Melissa
Wolosz	Jackie

Resolution, recommended by the Superintendent of Schools, to appoint the following staff to work in the New Jersey Afterschool/Summer Program for the 2017-2018 school year:  
(Account #-20-295-200-100-00-00)

Avino	Daniele
Bovino	Scott
Bracco	Simon
Kotowski	Janet
Ludwikowski	Linda

Regular Meeting, December 20, 2017 continued

PERSONNEL, (Continued)

Resolution, recommended by the Superintendent of Schools, to appoint the following staff to work in the Title III Extended Afterschool Program for the 2017-2018 school year:

(Account #-20-241-100-100-00)

Aponte	Marcia
Coronel	Johana
Morales	Juana
Park	Seon

Resolution, recommended by the Superintendent of Schools, to appoint the following Substitute Teachers, at a salary of \$95.00 per day for the 2017-2018 school year:

Brittany Elia

Taylor Giagnacovo

Marijana Lisica

Christopher Rodas

Pasqualina Tufano-Mazzocchi

Regular Meeting, December 20, 2017 continued

POLICIES AND PROCEDURES

Resolution, recommended by the Superintendent of Schools, to accept the Nurses' reports and Fire Drill reports for all schools, for the month of November 2017.

Resolution, recommended by the Superintendent of Schools, to approve the Annual Meeting between Education and Law Enforcement Officials - MEMORANDUM OF UNDERSTANDING (MOU) between Cliffside Park School District and the Borough of Cliffside Park Police Department for the 2017-2018 School Year.

Resolution, recommended by the Superintendent of Schools, to approve the Annual Meeting between Education and Law Enforcement Officials - MEMORANDUM OF UNDERSTANDING (MOU) between Cliffside Park School District and the Borough of Fairview Police Department for the 2017-2018 School Year.

Resolution, recommended by the Superintendent of Schools, to confirm the outcome of the bullying incident and investigation between K.F. and J.L.

Resolution, recommended by the Superintendent of Schools, to confirm the outcome of the bullying incident and investigation between J.D. R.E. G.C. D.D. and I.O.

Resolution, recommended by the Superintendent of Schools, to confirm the outcome of the bullying incident and investigation between J.L and J.C.

Resolution, recommended by the Superintendent of Schools, to confirm the outcome of the bullying incident and investigation between A.P. and J.C.

Resolution, recommended by the Superintendent of Schools, to confirm the outcome of the bullying incident and investigation between, A.H. and S.M.

Regular Meeting, December 20, 2017 continued

POLICIES AND PROCEDURES, (Continued)

Resolution, recommended by the Superintendent of Schools, to permit early dismissals, beginning at 10:30 a.m. for Pre-K AM Program, 12:30 p.m. for Pre-K PM Program, 12:45 p.m. for Special Education Pre-K, and 12:30 p.m. for Kindergarten, Grades 1 through Grades 6 at 12:45 p.m., Middle School at 12:30 p.m. and High School at 12:30 p.m. on Tuesday, January 23, 2018 for Staff-In-Service Day.

Resolution, recommended by the Superintendent of Schools, to approve the following minutes:

Work Session Meeting & Executive Closed Session-November 8, 2017

Special Meeting - November 14, 2017

Regular Meeting & Executed Closed Session – November 15, 2017

POLICIES AND PROCEDURES

RESOLUTION

Resolution, recommended by the Superintendent of Schools, to approve the Annual Meeting between Education and Law Enforcement Officials – MEMORANDUM OF UNDERSTANDING (MOU) between Cliffside Park School District and the Borough of Cliffside Park Police Department for the 2017-2018 School Year.

ROLL CALL VOTE:

AYES:	7
NAYS:	0
ABSTENTIONS:	0

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its duly authorized meeting on December 20, 2017.

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LOUIS ALFANO

Business Administrator/Board Secretary

DATED: December 21, 2017

POLICIES AND PROCEDURES

RESOLUTION

Resolution, recommended by the Superintendent of Schools, to approve the Annual Meeting between Education and Law Enforcement Officials – MEMORANDUM OF UNDERSTANDING (MOU) between Cliffside Park School District and the Borough of Fairview Police Department for the 2017-2018 School Year.

ROLL CALL VOTE:

AYES: 7

NAYS: 0

ABSTENTIONS: 0

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its duly authorized meeting on December 20, 2017.

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LOUIS ALFANO

Business Administrator/Board Secretary

DATED: December 21, 2017

POLICIES AND PROCEDURES

Resolution, recommended by the Superintendent of Schools to approve completion of emergency exit drill bus evacuation as follows:

1	Date of Drill	11-20-2017
2	Time the Drill was Conducted	10:00 AM
3	School Name	School #6
4	Location of the Drill	440 Oakdene Avenue
5	Route Number(s) included in Drill	Bus #117
6	Name of School Principal or Assigned Person(s) who supervised the Drill	Frank Esposito, Transportation Coordinator, Jenna Russo, Special Services Director, Sgt. Mike Miller and Officer Gabe Marciano

ROLL CALL VOTE:

AYES:                    7  
NAYES:                   0  
ABSTENTIONS:        0

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its duly authorized meeting on December 20, 2017.

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LOUIS ALFANO

Business Administrator/Board Secretary

DATED: December 21, 2017

Regular Meeting, December 20, 2017 continued

BUILDINGS AND GROUNDS

Resolution, recommended by the Superintendent of Schools, to permit the use of the following facilities for the 2017-2018 school year:

SCHOOL	FACILITY	DATES REQUESTED	TIME	PURPOSE	REQUESTED BY
School #3	Media Center	12/04/2017	6:30 P.M. - 8:30 P.M.	PTO Meeting	Michael Ryan
School #3	Gym	12/05/17 - 12/7/2017	8:00 A.M. - 3:00 P.M.	PTO Holiday Shop	Michael Ryan
School #3	Gym	12/14/17	6:00 P.M. - 8:30 P.M.	Santa's Workshop	Michael Ryan
School #3	Gym	12/15/2017	3:00 P.M. - 5:30 P.M.	PTO Movie Matinee	Michael Ryan
School #5	Gym	12/04/2017-02/02/2018 (Wednesday/Friday only)	6:15 P.M. - 8:30 P.M.	Practices and Games for Basketball	Magda Vasquez
School #6	Gym	12/04/2017-03/18/2018	6:15 P.M. - 9:30 P.M.	Practices and Games for Basketball	Magda Vasquez
School #6	Big Gym	12/09, 12/16/2017  12/27, 12/28/2017	10:00 A.M. - 4:30 P.M.  8:30 AM - 7:30 P.M.	Basketball Christmas Tournament	Magda Vasquez



School #6	Small Gym	12/14/2017- 12/15/2017	6:00 P.M. - 9:30 P.M.	Cheerleading	Magda Vasquez
School # 6	Big Gym	12/17/2017	11:30 A.M. - 3:30 P.M.	Basketball	Magda Vasquez
School #6	MS Gym	12/27/2017- 12/28/2017	8:00 A.M. - 4:00 A.M.	Girls F/JV Basketball Tournament	Giovanni Lombardo
High School	Gym and Cafeteria	11/16/2017	5:30 P.M - 10:00 P.M.	Unity Dance	Adam Bernstein
High School	Outside of Cafeteria	11/29/2017- 12/01/2017	4 <sup>th</sup> Period - 7 <sup>th</sup> Period	Fundraiser for World Aids Day	Tracey Mascolo
High School	Theatre	12/01/2017	6:00 P.M. - 10:30 P.M.	Movie Night	Tracey Rembecky
High School	Gym Lobby	11/28/2017- 11/30-2017	2:50 P.M. - 3:20 P.M.	Bake Sale	Lynda Donato - Jennings
High School	Library	11/15, 11/16, 11/21, 12/07, 12/09/2017	3:30 P.M. - 7:00 P.M.	Chess Team	Darren Amodeo

Regular Meeting, December 20, 2017 continued

FINANCE

Resolution recommended by the Superintendent of Schools to approve the Tuition Contract between the Cliffside Park Board of Education (sending district) and The High Point School of Bergen County (an approved private school) for one attending student at a cost of \$60,937.15 commencing on November 6, 2017 for the 2017-2018 school year.

Resolution recommended by the Superintendent of Schools to approve the Special Education Services between the Cliffside Park Board of Education (sending district) and the Ridgefield Board of Education (receiving district) for any attending students who require OT/PT Services at a reduced cost of \$90 per 30 minute session from \$100 per 30 minute session beginning with October, 2017 billing for the 2017-2018 school year.

Resolution recommended by the Superintendent of Schools to approve the Tuition Contract between the Cliffside Park Board of Education (sending district) and Ramsey Board of Education (receiving district) for one attending student at a cost of \$53,693.09 commencing on September 6, 2017 for the 2017-2018 school year.

Resolution recommended by the Superintendent of Schools to approve the Tuition Contract between the Cliffside Park Board of Education (sending district) and Sage Day at Rochelle Park (receiving district) for one attending student at a cost of \$58,230.00 commencing on December 1, 2017 for the 2017-2018 school year.

Regular Meeting, December 20, 2017 continued

FINANCE, (Continued)

Resolution, recommended by the Superintendent of Schools to approve Joint Purchasing Agreement between the Cliffside Park Board of Education and the Region V Council for Special Education/River Edge Board of Education for the 2017-2018 school year as per Page 2- #6 attached rates.

Resolution, recommended by the Superintendent of Schools to approve the contract between the Cliffside Park Board of Education and Bergen County Special Services School District (BCSSSD), Educational Enterprises Division for the provision of Augmentative Communication Services for one student at a rate not to exceed \$850, unless otherwise agreed upon for the 2017-2018 school year.

Resolution, recommended by the Superintendent of Schools to approve the Tuition Contract between the Cliffside Park Board of Education (sending district) and N.A. Bleshman Regional Day School Board of Education (receiving district) for one attending student at a cost of \$73,980.00 commencing on November 6, 2017 for the 2017-2018 school year.

Resolution, recommended by the Superintendent of Schools to approve the Tuition Contract between the Cliffside Park Board of Education (sending district) and the Bergen County Special Services Board of Education **Brownstone School** (receiving district) for one attending student at a cost of \$60,300.00 commencing on November 17, 2017 for the 2017-2018 school year.

Regular Meeting, December 20, 2017 continued

FINANCE, (Continued)

Resolution, recommended by the Superintendent of Schools to approve the Tuition Contract between the Cliffside Park Board of Education (sending district) and the Bergen County Special Services Board of Education Gateway School (receiving district) for one attending student at a cost of \$60,300.00 commencing on November 29, 2017 for the 2017-2018 school year.

Resolution recommended by the Superintendent of Schools to approve the Tuition Contract between the Cliffside Park Board of Education (sending district) and the Ridgefield Board of Education (receiving district) for one attending student at a cost of \$52,252.00 commencing on December 7, 2017 for the 2017-2018 school year and for an additional cost of \$90 per 30 minute session for OT/PT services.

Resolution recommended by the Superintendent of Schools to approve the Tuition Contract between the Cliffside Park Board of Education (sending district) and the Ridgefield Board of Education (receiving district) for one attending student at a cost of \$41,929.00 commencing on July 3, 2017 for the 2017-2018 Extended School Year Program and for an additional cost of \$100 per 30 minute session for OT/PT services.

Resolution recommended by the Superintendent of Schools to approve Athletic Association bills for the month of October 2017 in the amount of \$9,054.50 as follows:

Resolution recommended by the Superintendent of Schools to approve Athletic Association bills for the month of November 2017 in the amount of \$3,769.55 as follows:

Regular Meeting, December 20, 2017 continued

FINANCE

Resolution recommended by the Superintendent of Schools to approve November 15, 2017 payroll in the amount of \$1,495,166.15 which includes the After School/Enrichment Program November 15, 2017 payroll in the amount of \$42,801.32.

Resolution recommended by the Superintendent of Schools to approve November 15, 2017 Cafeteria payroll in the amount of \$46,324.06.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number H800008, in the amount of \$76,773.88 to cover Health Benefits Contributions from Employees to Reimburse Employer for the covered period of November 1, 2017 through November 15, 2017.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number ACA900004 in the amount of \$252.89 to cover Affordable Care Act Health Benefits Contributions from Employees to Reimburse Employer for the covered period of November 1, 2017 through November 15, 2017.

Resolution recommended by the Superintendent of Schools to approve November 16, 2017 payroll in the amount of \$4,443.06.

Regular Meeting, December 20, 2017 continued

FINANCE

Resolution recommended by the Superintendent of Schools to approve November 30, 2017 payroll in the amount of \$1,377,730.23 which includes the After School/Enrichment Program November 30, 2017 payroll in the amount of \$833.10.

Resolution recommended by the Superintendent of Schools to approve November 30, 2017 Cafeteria payroll in the amount of \$19,963.81.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number H800009, in the amount of \$77,049.78 to cover Health Benefits Contributions from Employees to Reimburse Employer for the covered period of November 16, 2017 through November 30, 2017.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number ACA900005 in the amount of \$252.89 to cover Affordable Care Act Health Benefits Contributions from Employees to Reimburse Employer for the covered period of November 16, 2017 through November 30, 2017.

Regular Meeting, December 20, 2017 continued

FINANCE, (Continued)

Resolution recommended by the Superintendent of Schools to approve the interim checks and internal transfers from the General Account *to the Cafeteria Account, the Payroll Account and the Payroll Agency Account* for the month of November 2017 as follows:

700029	November 15 <sup>th</sup> Salary	\$845,956.17
700030	November 15 <sup>th</sup> Agency	575,377.23
700031	November 15 <sup>th</sup> Agency-FICA	73,832.75
700032A	November 16 <sup>th</sup> Salary-Manuals	2,714.44
700033A	November 16 <sup>th</sup> Agency-Manuals	1,511.99
700034A	November 16 <sup>th</sup> Agency-FICA-Manuals	216.63
700032B	November 30 <sup>th</sup> Salary	757,933.60
700033B	November 30 <sup>th</sup> Agency	546,514.14
700034B	November 30 <sup>th</sup> Agency-FICA	73,282.49

Resolution recommended by the Superintendent of Schools to approve the Cafeteria bills for November 2017 in the amount of \$66,287.87 as follows:

600008	November 15 <sup>th</sup> Salary-Cafeteria	\$34,813.34
600009	November 15 <sup>th</sup> Agency-Cafeteria	11,510.72
600010	November 30 <sup>th</sup> Agency-Cafeteria	13,613.90
600011	November 30 <sup>th</sup> Agency-Cafeteria	6,349.91

Resolution recommended by the Superintendent of Schools to approve December 14, 2017 payroll in the amount of \$1,389,540.82 which includes the After School/Enrichment Program December 14, 2017 payroll in the amount of \$833.10.

Regular Meeting, December 20, 2017 continued

FINANCE, (Continued)

Resolution recommended by the Superintendent of Schools to approve December 14, 2017 Cafeteria payroll in the amount of \$18,569.58.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number H800010, in the amount of \$77,574.70 to cover Health Benefits Contributions from Employees to Reimburse Employer for the covered period of December 1, 2017 through December 15, 2017.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number ACA900006 in the amount of \$252.89 to cover Affordable Care Act Health Benefits Contributions from Employees to Reimburse Employer for the covered period of December 1, 2017 through December 15, 2017.

Resolution recommended by the Superintendent of Schools to approve December 15, 2017 payroll in the amount of \$1,641,712.53 which includes the After School/Enrichment Program December 15, 2017 payroll in the amount of \$29,648.37.

Resolution recommended by the Superintendent of Schools to approve December 15, 2017 Cafeteria payroll in the amount of \$39,783.45.

Resolution recommended by the Superintendent of Schools to approve December 20, 2017 payroll in the amount of \$22,819.14.



Regular Meeting, December 20, 2017 continued

FINANE, (Continued)

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number H800011, in the amount of \$77,377.38 to cover Health Benefits Contributions from Employees to Reimburse Employer for the covered period of December 16, 2017 through December 31, 2017.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number ACA900007 in the amount of \$252.89 to cover Affordable Care Act Health Benefits Contributions from Employees to Reimburse Employer for the covered period of December 16, 2017 through December 31, 2017.

Resolution recommended by the Superintendent of Schools to approve the interim checks and internal transfers from the General Account *to the Cafeteria Account, the Payroll Account and the Payroll Agency Account for the month of December 2017* as follows:

700035	December 14 <sup>th</sup> Salary	\$764,696.06
700036	December 14 <sup>th</sup> Agency	551,059.23
700037	December 14 <sup>th</sup> Agency-FICA	73,785.53
700038	December 15 <sup>th</sup> Salary	948,904.24
700039	December 15 <sup>th</sup> Agency	620,008.85
700040	December 15 <sup>th</sup> Agency-FICA	72,799.44
12-15-2017	Capital Reserve Transfer from General Account	1,300,000.00
700041	December 20 <sup>th</sup> Salary-Supplemental/Substitutes	17,239.09
700042	December 20 <sup>th</sup> Agency-Supplemental/Substitutes	5,580.05
NJHB900005	NJ State Educators Health Benefits Program (December 1, 2017 through December 31, 2017)	450,696.29

Regular Meeting, December 20, 2017 continued

FINANCE, (Continued)

Resolution recommended by the Superintendent of Schools to approve the Cafeteria bills for December 2017 in the amount of \$241,247.59 as follows:

6769	Commercial Appliance Service (invoice #4258CI)	\$ 670.05
6770	Pomptonian Food Service (11-10-17)	17,537.61
6771	Pomptonian Food Service (11-17-17)	17,108.29
6772	Pomptonian Food Service (11-24-17)	32,357.33
6773	Pomptonian Food Service (12-01-17)	19,520.00
6774	Pomptonian Food Service (12-08-17)	35,958.42
6775	J&J Electrical Construction & Design (invoice #51167)	1,150.00
6776	EcoBionics (invoice #2924711-school #6)	289.95
6777	IPS Global (invoice #94322)	519.68
6778	M L Mettler Corp. (invoice #41974-HS Cafeteria)	1,650.00
6779	Anchor Pest Control (invoice#22062-HS Cafeteria)	125.00
6780	EcoBionics (invoice #2955941-school #6)	289.95
6781	Cliffside Park BOE (Cafeteria Health Insurance)	55,718.28
600012	December 14 <sup>th</sup> Agency-Cafeteria	12,695.79
600013	December 14 <sup>th</sup> Agency-Cafeteria	5,873.79
600014	December 15 <sup>th</sup> Agency-Cafeteria	30,000.43
600015	December 15 <sup>th</sup> Agency-Cafeteria	9,783.02

Regular Meeting, December 20, 2017 continued

FINANCE, (Continued)

Resolution recommended by the Superintendent of Schools to approve the bill list for December 2017 in the amount of \$1,129,448.63 as follows:

Resolution, recommended by the Superintendent of Schools to accept the Treasurer of School Monies financial report for the month of October 2017.

Resolution, recommended by the Superintendent of Schools to accept the Board Secretary's financial report for the month of October 2017.

Pursuant to N.J.A.C. 6:20-2.13(d)\*, the Business Administrator certifies that as of October 31 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1.

Resolution recommended by the Superintendent of Schools to approve the Monthly Transfer Report for the month of October 2017 as follows:

RESOLUTION

Resolution, recommended by the Superintendent of Schools to approve Change Order Credit in the amount of \$1,500.00 from Badger Roofing Co., Inc. regarding Roof Replacement at School #5 site.

ROLL CALL VOTE:

AYES:	7
NAYS:	0
ABSTENTIONS:	0

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its duly authorized meeting on December 20, 2017.

Dated: December 21, 2017

\_\_\_\_\_  
Louis Alfano

School Business Administrator/Board Secretary

RESOLUTION

Resolution, recommended by the Superintendent of Schools to approve Final Application by the Cliffside Park Board of Education to Badger Roofing Co., Inc. for Roof Replacement at School #5 site in the amount of \$71,120.00 as recommended by the school district architects, LAN Associates.

ROLL CALL VOTE:

AYES:	7
NAYS:	0
ABSTENTIONS:	0

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on December 20, 2017.

\_\_\_\_\_  
Louis Alfano

Business Administrator/Board Secretary

Dated: December 21, 2017

RESOLUTION

Resolution, recommended by the Superintendent of Schools to approve Final Application by the Cliffside Park Board of Education to Cypreco Industries, Inc. for the High School Media Center site in the amount of \$10,854.46 as recommended by the school district architects, LAN Associates.

ROLL CALL VOTE:

AYES:	7
NAYS:	0
ABSTENTIONS:	0

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on December 20, 2017.

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Louis Alfano

Business Administrator/Board Secretary

Dated: December 21, 2017

RESOLUTION

Resolution, recommended by the Superintendent of Schools to approve the purchase of a Year 2019 (41) passenger school bus with 4 wheelchairs, (54) passenger without wheelchairs from Truck King International Sales and Service, Inc., Contract #ESCNJ 17/18-36, in the amount of \$125,595.30 as per attached documentation.

ROLL CALL VOTE:

AYES:	7
NAYS:	0
ABSTENTIONS:	0

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on December 20, 2017.

\_\_\_\_\_  
Louis Alfano

Business Administrator/Board Secretary

Dated: December 21, 2017

RESOLUTION

Resolution, recommended by the Superintendent of Schools to approve the purchase of a 2018 Ford F350 4WD Pickup Truck from Winner Ford Cherry Hill, State of NJ Contract #A88758, T2101, in the amount of \$37,879.00 as per attached documentation.

ROLL CALL VOTE:

AYES:	7
NAYS:	0
ABSTENTIONS:	0

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on December 20, 2017.

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Louis Alfano

Business Administrator/Board Secretary

Dated: December 21, 2017



**MODEL RESOLUTION**

**FOR INDIVIDUAL DISTRICT BOARD OF EDUCATION PARTICIPATION  
IN NJSBA COOPERATIVE PRICING SYSTEM**

*A Resolution Authorizing the Cliffside Park Board of Education to Enter into NJSBA's  
Cooperative Pricing Agreement (E8801-ACESCPS)*

RESOLUTION NUMBER: \_\_\_\_\_

**WHEREAS**, the Public School Contracts Law, N.J.S.A. 18A:18A-4.1a, authorizes district boards of education to competitively contract for the procurement of proprietary computer software and services; and

**WHEREAS**, the New Jersey School Boards' Association (NJSBA), N.J.S.A. 18A:6-45 et. seq., on behalf of its membership has competitively contracted to procure on an aggregated basis digital and electronic products and services, E-Rate Consulting and Processing Services, and other technology products and programs to enhance Members readiness for Future Ready Schools, as well as energy aggregation services, supplies and materials, time and materials; and such other services and products as two or more participating local boards in the system agree can be purchased on a cooperative basis; and

**WHEREAS**, N.J.S.A. 18A:18A-11 authorizes local district boards of education to enter into cooperative pricing agreements; and

**WHEREAS**, the NJSBA CPS program has offered voluntary participation in a cooperative pricing system for the aggregate purchase of products and services; and

**WHEREAS**, the (insert name of local district board of education) in the county of (insert county name), State of New Jersey, desires to participate in the NJSBA TEC Cooperative Pricing System.

**NOW, THEREFORE, BE IT RESOLVED** on the (insert date) by the (insert name of local district board), county of (insert name of county), State of New Jersey, as follows:

TITLE

This RESOLUTION shall be known and may be cited as the “NJSBA Cooperative Pricing Resolution of the (insert name of local district board).”

AUTHORITY

Pursuant to the provisions of N.J.S.A. 18A:18A-11, the (insert name of chief executive officer of the local district board) is hereby authorized to enter into the NJSBA TEC Cooperative Pricing System Agreement.

CONTRACTING UNIT

The New Jersey School Boards Association shall be responsible for complying with the “Public School Contracts Law,” N.J.S.A. 18A:18A-1 *et seq.*, and all other applicable laws in connection with the preparation, bidding, negotiation and execution of contracts in connection with the NJSBA Cooperative Pricing System.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

ROLL CALL VOTE:

AYES:	7
NAYS:	0
ABSTENTIONS:	0

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on December 20, 2017.

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Louis Alfano

Business Administrator/Board Secretary

Dated: December 21, 2017

## **CONSULTING AGREEMENT**

NJSBA PROCUREMENT NUMBER E-8801-ACES-CPS

**IT IS HEREBY AGREED** this \_\_\_\_ day of December, 2017, by and between E-Rate Consulting, Inc., a New Jersey Corporation, doing business at 130 Valley Road, Suite B, Montclair, New Jersey 07042, hereinafter referred to as ERC, and the Cliffside Park School District, with its principal offices located at 525 Palisade Avenue, Cliffside Park, NJ 07010, hereinafter referred to as Client, as follows:

1. **SCOPE.** ERC hereby agrees to provide consulting services pursuant to NJSBA Procurement number #E-8801-ACES-CPS, as an independent contractor, to the Client in connection with the E-Rate Program for the funding years covered by the term set forth in Section 3 of this Agreement:

- a. Provide comprehensive compliance expertise on E-Rate Program rules and eligible equipment and services;
- b. Deliver efficient and effective customer service support on E-Rate related issues;
- c. Calculate enrollment data to determine the applicable discount rates and, whenever possible, explore strategic alternatives to achieve a higher discount rate;
- d. Prepare FCC Forms 470 to request Category One and Category Two services and/or equipment;
- e. As requested, aggregate bids submitted by service providers in response to FCC Forms 470 and assist in bid analysis;
- f. Discuss procurement decisions relative to eligible equipment and services to ensure compliance with both E-Rate Program rules and the relevant provisions of the New Jersey Public School Contracts Law (Title 18A-18A-1 et seq.);
- g. Leverage knowledge of telecommunications market to evaluate bids

and offer recommendations to ensure members receive optimal service at a fair and reasonable market rate;

- h. Manage preparation and submission of FCC Forms 471 and supporting documentation;
- i. When necessary, manage processes and procedures attendant to reviews by USAC Program Integrity Assurance and, in concert with district staff, formulate timely and accurate responses;
- j. Analyze Funding Commitment Decision Letters (“FCDLs”) to ensure all discounts due under E-Rate Program rules are received;
- k. Prepare and manage the submission of FCC Forms 486 and other post-commitment forms, which, depending on the circumstances, may include FCC Forms 472, 473, and/or 500;
- l. Document retention relative to funding years covered by the Parties’ agreement;
- m. Manage any appeals stemming from funding request denials;

The performance of any services beyond those set forth above shall be compensable at an agreed-upon hourly rate set by the Parties.

2. **DESIGNATION OF REPRESENTATIVE.** The Client agrees to designate to ERC, in writing within 14 days from the date hereof, an appropriate representative invested with the authority to execute all required documents and applications on behalf of the Client and who will be authorized to respond to inquiries raised by ERC and/or the Schools and Libraries Division of the Universal Service Administration.

3. **TERM OF AGREEMENT.** The term of the within Agreement shall begin on the date of execution of this Agreement and shall terminate at midnight on June 30, 2020. The Client agrees that ERC’s consulting services

shall be utilized exclusively in connection with all E-Rate funding applications filed during that time.

All fees earned by ERC, or paid to ERC, in connection with services provided, up to and including the date said termination becomes effective, shall remain due and owing. The parties acknowledge that any fees to be paid pursuant to Section 5 of this Agreement shall remain due and payable in the event funding is disbursed by USAC subsequent to expiration of this Agreement.

4. **ASSIGNMENT**. ERC may assign this Agreement to a successor corporation or other successor entity, or to an entity with whom it may merge or become affiliated, after written notice to the Client. All rights and obligations of ERC pursuant to this Agreement shall remain in full force and effect in the event of said assignment.

5. **FEES**. To perform the scope of services set forth in Section 1, the District shall compensate ERC as follows for each year covered by the term of an Agreement resulting from this Proposal:

**A. Category One Filing Fee.** For Category One funding applications, ERC's fee is based on the number of eligible school buildings within the District as follows: \$1,000 for the first eligible school building in the district; \$500 for each additional eligible school building up to eight total; and then \$250 for each additional eligible school building. In the event the Client adds or eliminates eligible school buildings at any point during the term of this Agreement, this minimum fee may be adjusted accordingly and confirmed in writing.

USAC's records reflect 7 eligible entities in the Client's District, a list of which is annexed to this Agreement as Appendix A. In accordance with the above fee structure, and pursuant to the total number of eligible buildings in the District, the Client shall pay ERC an annual Category One Filing Fee of **Four Thousand Dollars (\$4,000.00)**, which is calculated as follows:

- \$1000 for the first entity
- \$3000 for the next 6 entities (\$500 x 6)

**B. Fee for Category Two Application(s) and WAN Modulating Electronics.**

On funding applications consisting of Category Two equipment/services or modulating electronics for wide area networks, the Client shall pay ERC a fee of three percent (3%) of the Category Two funding commitments received by the District from USAC, regardless of whether the discounts are disbursed by the Billed Entity Applicant Reimbursement (BEAR) Method or the Service Provider Invoicing (SPI) Method.

There shall be a minimum service fee of \$1,000 for the first eligible school building in the district and \$250 for each additional eligible school building within the District. In the event the Client adds or eliminates eligible school buildings at any point during the term of this Agreement, this minimum fee will be adjusted accordingly and confirmed in writing. ***Note that ERC shall deduct the minimum service fee from the 3% figure only in circumstances where the percentage-based fee exceeds the filing fee. The Client shall then be responsible to pay ERC only the difference between the percentage-based fee and the initial Category Two filing fee.***

In accordance with the above fee structure, and pursuant to the total number of eligible buildings in the District, the Client shall pay ERC a minimum annual Category Two Fee of **Two Thousand and Five Hundred Dollars (\$2,500.00)**, which is calculated as follows:

- \$1000 for the first entity
- \$1500 for the next 6 entities (\$250 x 6)

Based on these figures, the Client shall pay no additional fees on the first \$83,333.33 in Category Two commitments. In the event the Client's Category Two funding commitments exceed \$83,333.33, then ERC shall apply the 3% fee to the additional committed amount.

**Note:** There are no additional fees for travel, calls or meetings with service providers, or appeals stemming from work performed by ERC. ERC's fees as set forth herein shall not be added into any cost item which may be part of a funding application, as said fees are separate and apart from any cost item connected with the E-Rate program.

6. **REPRESENTATIONS.** The Client acknowledges for itself and its servants, agents and employees, that all information provided by it to ERC shall be fully relied upon by ERC in providing its consulting services. Therefore, all information provided by the Client shall be true and accurate to the best of the Client's belief. The Client understands that any misstatements or lack of candor by the Client shall constitute a breach of this Agreement and may be grounds for immediate termination by ERC.

7. **CONFIDENTIALITY**. The Client agrees that, neither it nor its servants, agents or employees will disclose to any third party, without the prior written consent of ERC, any information relating to the business of ERC if such information could reasonably be construed as confidential or proprietary and was obtained in the course of ERC's provision of services to the Client.

8. **CONDUCT, INDEPENDENT STATUS, AND BENEFITS**. ERC shall provide competent, professional services in the required disciplines, using its own appropriate independent skill and judgment, and the manner and means that appear best suitable to it to perform the work, and the Client shall have no right or responsibility hereunder to set ERC's hours or location of work. ERC is a valid corporation existing under the laws of the State of New Jersey, doing business with the corporate name E-Rate Consulting, Inc., and certifies its federal employer identification number (EIN) is 22-3745829.

The parties to this Agreement agree that the relationship created by this Agreement is that of client-independent contractor. ERC agrees that its personnel are not employees of the Client and are not entitled to (and also hereby waive) any benefits provided or rights guaranteed by the Client, or by operation of the law, to their respective employees, including but not limited to group insurance, liability insurance, disability insurance, paid vacations, sick leave or other leave, retirement plans, health plans, premium "overtime" pay, and the like. It is understood and agreed the since ERC is an independent contractor, the Client will make no deductions from fees paid to ERC for any federal or state taxes or FICA, and the Client has no obligation to provide Worker's



Compensation coverage for ERC. In the event of any claims brought or threatened by any party against ERC or the Client relating to the status, acts or omissions of either party or its personnel, the parties hereto agree to cooperate in all reasonable respects, including supporting the assertions of employment status made in the Agreement.

9. **SERVICES TO OR BY OTHERS.** It is understood and agreed that this is not an exclusive agreement as to ERC and that ERC may provide similar services for others. However, in order to maximize the potential for refunding, it is understood and agreed that the Client shall consult with ERC and utilize its services exclusively as to all applications for E-Rate funding filed by or on behalf of the Client during the term of this Agreement.

10. **INDEMNIFICATION.** The Client shall indemnify and hold harmless ERC, its officers, directors, agents, owners and employees, for any claims brought or liabilities imposed against ERC by any other party (including private parties, governmental entities and courts) as a result of consulting services provided by ERC on behalf of the Client or resulting from claims brought by the Client's vendors against ERC. Indemnification shall be for any and all loss, including costs and attorney fees.

11. **UNCERTAINTY OF FUNDING.** The parties acknowledge that funding determination and decisions are made by entities over which the parties hereto have no control. Thus, the Client acknowledges that despite the retention of ERC to provide E-Rate consulting services, applications for E-Rate funding may be denied in whole or in part. The Client acknowledges that ERC has not

made any representations, which may be construed to be a guarantee of any funding. Therefore, the Client hereby waives any and all claims against ERC for payment of anticipated funding, which has been denied in whole or in part and acknowledges that any minimum payments due to ERC pursuant to paragraph 5 herein shall be due and owing without regard to whether funding is received by the Client.

12. **MISCELLANEOUS.** Each provision of the Agreement shall be considered severable such that if any one provision or clause conflicts with existing or future applicable law, or may not be given full effect because of such law, it shall not affect any other provision of the Agreement which can be given effect without the conflicting provision or clause. To the extent there may be any conflict between the terms of this Agreement and of any purchase order issued by the Client, this Agreement shall take precedence. The Client represents that it was afforded the opportunity to ask questions and to seek the assistance of legal counsel regarding these terms, and is not relying upon and advise from ERC in this regard.

13. **GOVERNING LAW.** This Agreement shall be governed by the laws of the State of New Jersey, except for its choice of law principles, regardless of where ERC's work is performed, and any litigation shall be brought in the state or federal courts of the State of New Jersey. Client agrees to the exercise of personal jurisdiction over it by such courts to the full extent permitted by law.

**E-RATE CONSULTING, INC.**

**CLIFFSIDE PARK SCHOOL  
DISTRICT**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Vincent LaForgia

Name: \_\_\_\_\_

Title: President

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ROLL CALL VOTE:

AYES: 7

NAYS: 0

ABSTENTIONS: 0

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on December 20, 2017.

\_\_\_\_\_  
Louis Alfano  
Business Administrator/Board Secretary

Dated: December 21, 2017

**APPENDIX A**

1. Cliffside Park High School
2. Cliffside Park Middle School
3. School No. 3
4. School No. 4
5. School No. 5
6. School No. 6
7. Board of Education Office