

# CLIFFSIDE PARK BOARD OF EDUCATION CONSENT AGENDA FOR REGULAR MEETING APRIL 25, 2018

1. Salute Flag
2. Roll Call
3. Superintendent
4. Committee Reports
5. Consent Agenda for April 25, 2018
6. For Review and Discussion
  - Personnel
  - Policies and Procedures
  - Buildings and Grounds
  - Finance
7. Closed Session
8. Adjournment

## PERSONNEL

Resolution, recommended by the Superintendent of Schools, to approve the following staff professional development and reimbursement, through voucher for the 2017-2018 and 2018-2019 school years as follows:

<i><b>NAME</b></i>	<i><b>DESCRIPTION</b></i>	<i><b>DATE</b></i>	<i><b>ESTIMATED \$AMOUNT</b></i>
Renee Arp	BCEA Opioid & Heroin Addiction Epidemic	4/26/2018	\$20.00
Christina Camisa	Enhance Therapy Effectiveness for Auditory Processing...etc.	4/18/2018	\$275.66
Debra Cantor	Down Syndrome Conference	5/11/2018	\$40.00
Johana Coronel	BCEA Opioid & Heroin Addiction Epidemic	4/26/2018	\$20.00
Shontaye Jeffery-Glover	Attend ASHA Schools Connect	July 20-	\$399.00

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		July 22, 2018	
Angela Santhouse	Grapeseed Classroom in Action Lesson NJTESOL Spring Conference	4/18/2018 5/30/2018	\$31.00 \$303.20
Melissa Shah	NJTESOL Spring Conference	5/30/2018	\$239.00
Alba Tamburro	Demo Grapeseed ESL Lessons	4/18/2018	\$20.80
Alinda Vartanian	BCEA Opioid & Heroin Addiction Epidemic	4/26/2018	\$20.00
Martha Vasquez	Conquer Mathematics	11/20/2017 12/18/2017 & 2/14/2018	\$39.84
Aura Wilkins	Demo Grapeseed ESL Lessons	4/18/2018	\$27.80

**PERSONNEL, (Continued)**

Resolution, recommended by the Superintendent of Schools, to rescind professional development and reimbursement through voucher for the following staff members:

<i><b>NAME</b></i>	<i><b>DESCRIPTION</b></i>	<i><b>DATE</b></i>	<i><b>\$AMOUNT</b></i>
Ryan Whitmer	Google Workshop: Differentiating Lessons with Google Apps	4/24/2018	\$75.00

Resolution, recommended by the Superintendent of Schools, to appoint the following staff as 2018 Summer School Teachers in session from June 25, 2018 through July 20, 2018 at \$3,300 using after school/summer school grant or local funding:

Jenny	Ahn
Angelo	Alban
Nadine	Aponte
Erika	Berlingeri
Scott	Bovino
Krystle	Brown
Victoria	Bucco
Kylie	Dolan
Lori	Elia
Rose	Fontaina
Schneider	Grill
Kathleen	Johnston
Marcelle	LaRose
Gina	McCloskey
Sarah	Murtagh
Wendy	Robles
Barbara	Scordo

**PERSONNEL, (Continued)**

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Resolution, recommended by the Superintendent of Schools, to appoint the following staff member as 2018 Summer School Speech Teacher in session from June 25, 2018 through July 20, 2018 at \$40.00 per hour using after school/summer school grant or local funding:

Loubelle	Rivera
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Resolution, recommended by the Superintendent of Schools, to appoint the following staff members as 2018 Summer School ESL Teachers in session from June 25, 2018 through July 20, 2018 at \$3,300 using after school/summer school grant or local funding:

Elizabeth	Bautista
Johana	Coronel
Seon	Park
Thiana	Salvatierra
Angela	Santhouse

Resolution, recommended by the Superintendent of Schools, to appoint the following staff member as 2018 Summer School Nurse in session from June 25, 2018 through July 20, 2018 at \$3,300 using after school/summer school grant or local funding:

Suzanne	Bock
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Resolution, recommended by the Superintendent of Schools, to appoint the following staff member as 2018 Summer School First Aide/Physical Education Teacher in session from June 25, 2018 through July 20, 2018 at \$3,300 using after school/summer school grant or local funding:

Janet	Goldman
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**PERSONNEL, (Continued)**

Resolution, recommended by the Superintendent of Schools, to appoint the following staff as 2018 Special Education Summer School Teachers in session from June 25, 2018 through July 20, 2018 at \$3,300 using after school/summer school grant or local funding:

Kristin	Cilento
Maria	Colombo-Montana
Felicia	East
Juana	Morales
Scott	Morin
Jessica	Phillips
Giana	Scerbo
Michael	Spirito

Resolution, recommended by the Superintendent of Schools, to appoint the following staff as 2018 Summer Enrichment Teachers for the weeks of July 23, 2018 – July 27, 2018, August 13, 2018 – August 17, 2018 and August 20, 2018 – August 24, 2018 at a rate of \$40.00 per hour using after school/summer school grant or local funding:

Ingrid	Abbott
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Jennifer	Biscocho
Josephine	Chmielewski
Anita	Ferrante
Jonathan	Guerra
Daniel	Helm
Jennifer	Matone
Nataliya	Olifer
Suzana	Pesa
Thiana	Salvatierra
Carly	Sculco
Daniel	Sherwood
Yosilda	Suarez
Raymond	Toman
Barbara	Vitale

Resolution, recommended by the Superintendent of Schools, to appoint the following Teacher Aides for the 2018 Summer School Program in session from June 25, 2018 through July 20, 2018 at a salary of \$1,300 using after school/summer school grant or local funding:

Ashley	Abadilla
Luisa	Amaya
Marcia	Aponte
Indali	Benitez
Celia	Chavez
Jeanne	Delucca
Bessie	Dritas
Marian	Elyas
Stephani	Fonseca
Areliis	Gomez
Merita	Halilaj
Talin	Ipekcian
Luz	Nino
Mark	Porcelli
Danielle	Porrino
Mylene	Que
Filiz	Sarisen
Filloreta	Shala
Eman	Shehata

Resolution, recommended by the Superintendent of Schools, to appoint the following teacher for the 2018 Summer School Art Program in session from June 25, 2018 through July 20, 2018 at \$1,347 using after school/summer school grant or local funding:

Barbara	Vitale
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**CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
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Resolution, recommended by the Superintendent of Schools, to appoint the following staff members as 2018 Summer Credit Recovery Teachers from June 25, 2018 through July 20, 2018 at a salary of \$3,300 using after school/summer school grant or local funding:

Stella	Bianchi	High School
Jacqueline	Wolosz	Middle School

Resolution, recommended by the Superintendent of Schools, to appoint Simon Bracco and Lori Levine as 2018 Summer School 9<sup>th</sup> Grade Transition Teachers at a salary of \$1,000 from July 11, 2018 through July 20, 2018 using after school/summer school grant or local funding.

Resolution, recommended by the Superintendent of Schools, to appoint Mary Foster as 2018 Summer School 7<sup>th</sup> Grade Transition Teacher at a rate of \$40.00 per hour from August 20-21 and August 22-23 using after school/summer school grant or local funding.

Resolution, recommended by the Superintendent of Schools, to appoint Nataliya Olifer as Middle School Math Teacher for the 2018 Summer School Program in session from June 25, 2018 through July 20, 2018 at a salary of \$3,300 using after school/summer school grant or local funding.

**PERSONNEL, (Continued)**

Resolution, recommended by the Superintendent of Schools, to appoint Bridget Nunez as Middle School English Teacher for the 2018 Summer School Program in session from June 25, 2018 through July 20, 2018 at a salary of \$3,300 using after school/summer school grant or local funding.

Resolution, recommended by the Superintendent of Schools, to appoint Linda Ludwikowski as 2018 Summer School and Summer Enrichment Director at \$40.00 per hour using after school/summer school grant or local funding.

Resolution, recommended by the Superintendent of Schools, to appoint Bill Ludwig as 2018 Summer High School Guidance Department Head for three weeks at a salary of \$1,600 per week using after school/summer school grant or local funding.

Resolution, recommended by the Superintendent of Schools, to appoint Thomas Mandile as 2018 Summer Weightlifting Instructor-High School two evenings per week from July 2, 2018 through August 3, 2018 at a rate of \$75.00 per evening using after school/summer school grant or local funding.

Resolution, recommended by the Superintendent of Schools, to approve the following NCLB Coordinator stipend of \$5,000 for Gini Luraschi-Title One Teacher School #6 for the 2017-2018 school year. (Account#-20-231-200-100-00-00)

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
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Resolution, recommended by the Superintendent of Schools, to approve a Child Rearing Leave for Lisa Rupert-Teacher School #4 for the 2018-2019 school year.

Resolution, recommended by the Superintendent of Schools, to accept the resignation of Marc Cabrera as Head Softball Coach effective March 29, 2018.

Resolution, recommended by the Superintendent of Schools, to accept the resignation of Maite Barreras-Lunch Aide School #4 effective March 28, 2018.

**PERSONNEL, (Continued)**

Resolution, recommended by the Superintendent of Schools, to appoint Craig Nichols as Head Softball Coach for the 2017-2018 school year.

Resolution, recommended by the Superintendent of Schools, to appoint David Porfido as Athletic Director effective July 1, 2018 at the contracted salary of \$94,296 for the 2018-2019 school year.

Resolution, recommended by the Superintendent of Schools, to transfer \$4,000 of Julie O'Connor's salary from account 20-241-200-100-00-00 to account 11-240-100-101-06-00-0000-080 for the 2017-2018 school year.

Resolution, recommended by the Superintendent of Schools, to approve medical leave for Melissa Shah-Teacher School #4 utilizing twenty (20) sick days to commence on or about September 4, 2018 through October 1, 2018 anticipated due date August 2, 2018. Unpaid NJ family leave to begin on October 2, 2018 with an anticipated return back to work date of November 19, 2018 for the 2018-2019 school year.

Resolution, recommended by the Superintendent of Schools, to approve medical leave for Christa Salviano-Teacher School #4 utilizing fourteen (14) sick days before due date, approximate due date September 23, 2018, beginning September 4, 2018 through September 21, 2018, and twenty (20) sick days after due date to commence on September 24, 2018 through October 22, 2018. Unpaid NJ Family leave to begin on October 23, 2018 with an anticipated return back to work date of February 5, 2019 for the 2018-2019 school year.

Resolution, recommended by the Superintendent of Schools, to approve an unpaid medical leave for Michelina Viscusi-Teacher Aide at School #5 beginning April 16, 2018 through June 21, 2018 for the 2017-2018 school year.

**PERSONNEL, (Continued)**

Resolution, recommended by the Superintendent of Schools, to approve medical leave for Susanna Napolitano-Panuccio-Teacher School #4 utilizing twenty (20) sick days beginning September 4, 2018 through October 1, 2018, expected due date July 17, 2018. Unpaid NJ Family leave to begin October 2, 2018 with an anticipated return back to work date of December 3, 2018 for the 2018-2019 school year.

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
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**POLICIES AND PROCEDURES**

Resolution, recommended by the Superintendent of Schools, to accept the Nurses' reports and Fire Drill reports for all schools, for the month of March 2018.

Resolution, recommended by the Superintendent of Schools, to notify, by letter, all non-tenured teachers and staff of non-renewal employment pursuant to N.J.S.A. 18A:27-3.2 and 18A:27-4.1.

Resolution, recommended by the Superintendent of Schools, to approve all Staff Job Descriptions for Cliffside Park School District.

Resolution, recommended by the Superintendent of schools, to approve the school calendar for the 2018-2019 school year.

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
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**POLICIES AND PROCEDURES**

Resolution, recommended by the Superintendent of Schools, to approve 2018 Summer School Programs as follows:

<b>SCHOOL</b>	<b>GRADES</b>	<b>DATES</b>	<b>PROGRAM</b>
High School	9	July 11 – July 20, 2018	Grade 9 Orientation for incoming Freshmen
Middle School	7	August 20-21 & August 22-23	Grade 7 Orientation for incoming Middle School Students
Schools #3, #5 & #6	Pre-K Thru 6	June 25 – July 20, 2018	Remedial Math with no credit rating and Remedial Language Arts with no credit rating
School #6	3-8	Weeks of: July 23–July 27, 2018 August 13–August 17 & August 20–August 24, 2018	See Attached Brochure Descriptions for Summer Enrichment Program (Includes Special Education)
High School	9-12	June 25 – July 20, 2018	High School Credit Recovery Remedial-All Subjects with Certification given if applicable
Middle School	7-8	June 25 – July 20, 2018	Middle School Credit Recovery Remedial-All Subjects with Certification given if applicable
Middle School	7-8	June 25 – July 20, 2018	Grades 7-8 Math for Middle School
Middle School	7-8	June 25 – July 20, 2018	Grades 7-8 English for Middle School

**POLICIES AND PROCEDURES**

Resolution, recommended by the Superintendent of Schools, to enroll the Cliffsides Park High School in the New Jersey State Interscholastic Athletic Association as provided in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.) to participate in the approved interschool athletic program sponsored by the NJSIAA for the 2018-2019 school year.

**ROLL CALL VOTE:**

AYES:



**CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
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NAYES:  
 ABSTENTIONS

**CERTIFICATION**

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its duly authorized meeting on April 25, 2018.

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LOUIS ALFANO  
 Business Administrator/Board  
 Secretary

DATED: April 26, 2018

**BUILDINGS AND GROUNDS**

SCHOOL	FACILITY	DATES REQUESTED	TIME	PURPOSE	REQUESTED BY
School #3	School Library	04/19/2018	5:30 P.M. - 7:00 P.M.	Family Reading Night	Iveth Mollinedo
School #5	School Library	04/12/2018	5:30 P.M. - 7:00 P.M.	Family Reading Night	Iveth Mollinedo
School #6	Big Gym	04/04, 04/06, 04/11, 04/12/2018	5:00 P.M. - 7:00 P.M.	Softball Practice	Michael Miller
School #6	Small & Big Gym	04/14/2018 (RAIN DATE)	10:00 A.M. - 1:00 P.M.	Spring Festival	Magda Vazquez
School #6	Big Gym	04/20/2018	5:00 P.M. - 9:00 P.M.	Family Fun Night (Indoor carnival)	Alicia Moreno

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School #6	Small Gym	04/23/2018	4:00 P.M. - 9:30 P.M.	Little League Picture Night	Meredith Ansell
School #6	MS GYM	04/27/2018	5:30 P.M. - 8:30 P.M.	7 <sup>th</sup> Grade Social	Nancy Loiacono
High School	Outside Cafeteria- Driveway	03/29/2018	10:30 A.M. - 1:25 P.M.	Pet Therapy	Tracey Mascolo- Blomgren
High School	Gym Lobby	04/09/2018	2:45 P.M. - 3:15 P.M.	Law Club Bake Sale	Daria Kotlarchuk
High School	Gym Lobby	04/11/2018  04/25/2018	2:45 P.M. - 3:30 P.M.	Bake Sale	Josephine Cilia
High School	Gym Lobby	04/12/2018	2:45 P.M. - 3:15 P.M.	Bake Sale	Tracey Mascolo- Blomgren
High School	Driveway/ Lobby	04/14/2018	9:00 A.M. - 1:00 P.M.	Car Wash	Lindsey Reggo
High School	Theatre	04/14/2018	9:00 A.M. - 3:00 P.M.	Put up scenery	Tracey Rembecky
High School	Cafeteria	04/19/2018	3:15 P.M. - 5:00 P.M.	CPEA Meeting	Susan Avallone
High School	Theatre	04/21/2018  04/28/2018	9:00 A.M. - 4:00 P.M.	Tech Rehearsal	Tracey Rembecky
High School	Cafeteria	04/23 - 04/27/2018	Lunch Periods  (4 <sup>th</sup> -7 <sup>th</sup> )	Senior Class Penny War	Tiffanie Henry
High School	Parking Lot	04/28/2018	10:00 A.M. - 2:00 P.M.	Senior Car Wash	Tiffanie Henry

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
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**FINANCE**

Resolution recommended by the Superintendent of Schools to approve the tuition contract between the Cliffside Park Board of Education (sending district) **BCSSBOE/Brownstone School** (receiving district) for **one** attending student at prorated tuition charge of \$60,300.00 for the 2017-2018 school year commencing on April 9, 2018.

Resolution, recommended by the Superintendent of Schools to approve the Agreement between the Cliffside Park Board of Education and Bayada Health Care, Inc. a Professional Nursing Service to provide **“In School”** Nursing Services for **three students** at a fee of \$54.00/hour for Registered Nurse (RN) services and \$45.00/hour for Licensed Practical Nurse (LPN) services for the 2018-2019 school year.

Resolution, recommended by the Superintendent of Schools to approve the Agreement between the Cliffside Park Board of Education and Preferred Home Health Care and Nursing Services, Inc. a Professional Nursing Service to provide **“In School”** Nursing Services for **one student** at a fee of \$49.00/hour for Registered Nurse and/or Licensed Practical Nurse (LPN) services for the for the 2018-2019 school year.

Resolution, recommended by the Superintendent of Schools to approve Delta-T Group North Jersey, Inc. a Behavioral Healthcare Referral Agency at a fee of \$41.00/hour for Registered Nurse (RN) services and \$33.00/hour for Licensed Practical Nurse (LPN) services for the Cliffside Park Public Schools for the 2017-2018 school year.

**FINANCE**

Resolution recommended by the Superintendent of Schools to approve Athletic Association **Revised** bills for the month February 2018 in the amount of \$3,437.14 as follows:

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
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Resolution recommended by the Superintendent of Schools to approve Athletic Association bills for the month March 2018 in the amount of \$4,203.80 as follows:

Resolution recommended by the Superintendent of Schools to approve April 13, 2018 payroll in the amount of \$1,584,208.69 which includes the After School/Enrichment Program April 13, 2018 payroll in the amount of \$31,160.71.

Resolution recommended by the Superintendent of Schools to approve April 13, 2018 Cafeteria payroll in the amount of \$43,188.21.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number H800018, in the amount of \$82,901.45 to cover Health Benefits Contributions from Employees to Reimburse Employer for the covered period of April 1, 2018 through April 15, 2018.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number ACA900014 in the amount of \$285.86 to cover Affordable Care Act Health Benefits Contributions from Employees to Reimburse Employer for the covered period of April 1, 2018 through April 15, 2018.

**FINANCE**

Resolution recommended by the Superintendent of Schools to approve the interim checks and internal transfers from the General Account *to the Cafeteria Account, the Payroll Account and the Payroll Agency Account* for the month of April 2018 as follows:

700061	April 13 <sup>th</sup> Salary	\$921,215.18
700062	April 13 <sup>th</sup> Agency	587,550.24
700063	April 13 <sup>th</sup> Agency-FICA	75,443.27
NJHB900009	<b>NJ State Educators Health Benefits Program</b> (April 1, 2018 through April 30, 2018)	494,317.02

Resolution recommended by the Superintendent of Schools to approve the Cafeteria bills for April 2018 in the amount of \$119,883.90 as follows:

6807	Pomptonian Food Service (03-23-18)	\$13,831.29
6808	Pomptonian Food Service (03-30-18)	25,241.81
6809	Pomptonian Food Service (04-13-18)	35,235.44
6810	EcoBionics (invoice #3090881-school #6)	289.95
6811	ML Mettler Corp. Mettler Mechanical (invoice #43525)	140.00
6812	PaySchools (invoice #1127-annual agreement)	1,115.00
6813	Commercial Appliance Service, LLC (invoice #4339CI)	842.20
600028	April 13 <sup>th</sup> Agency-Cafeteria	32,846.79

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
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600029      April 13<sup>th</sup> Agency-Cafeteria      10,341.42

Resolution recommended by the Superintendent of Schools to approve the bill list for April 2018 in the amount of \$1,096,488.22 as follows:

**FINANCE**

Resolution, recommended by the Superintendent of Schools to accept the Treasurer of School Monies financial report for the month of March 2018.

Resolution, recommended by the Superintendent of Schools to accept the Board Secretary's financial report for the month of March 2018.

Pursuant to N.J.A.C. 6:20-2.13(d)\*, the Business Administrator certifies that as of March 31 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1.

Resolution to approve the Monthly Transfer Report for the month of March 2018 as follows:

**RESOLUTION**

Resolution, recommended by the Superintendent of Schools to approve the submission of Amendment 1 to the 2018 IDEA Pre-School application transferring \$15,868 from 100-500 (Tuition) to 100-600 (Instructional Supplies) since out of school tuition was not needed for pre-school students during the 2017-2018 school year.

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
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ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

**CERTIFICATION**

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its duly authorized meeting on April 25, 2018.

Dated: April 26, 2018

\_\_\_\_\_  
Louis Alfano

School Business Administrator/Board Secretary

**RESOLUTION**

**WHEREAS**, The Cliffside Park Board of Education received bids on April 18, 2018 for the partial roof replacement for School #6 **LAN Associates Reference #2.2623.28/State Project #0890-080-18-1000** and

**WHEREAS**, there were two bids with both bids being over the budgeted amount, a copy of the tabulation is attached. Let it be

**RESOLVED**, that the Cliffside Park Board of Education formally rejects all bids received and recommends that the project be immediately re-bid.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

**CERTIFICATION**

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
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I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its duly authorized meeting on April 25, 2018.

Dated: April 26, 2018

\_\_\_\_\_  
Louis Alfano  
School Business Administrator/Board Secretary