

# CLIFFSIDE PARK BOARD OF EDUCATION

## CONSENT AGENDA-MARCH 25, 2020

1. Salute Flag
2. Roll Call
3. Superintendent
4. Committee Reports
5. Consent Agenda for MARCH 25, 2020
6. For Review and Discussion

Personnel

Policies and Procedures

Buildings and Grounds

Finance

7. Closed Session
8. Adjournment

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING**

**CONSENT AGENDA – MARCH 25, 2020**

**PERSONNEL**

Resolution, recommended by the Superintendent of Schools, to approve the following staff professional development and reimbursement, through voucher for the 2019-2020 school year as follows:

<i><b>NAME</b></i>	<i><b>DESCRIPTION</b></i>	<i><b>DATE</b></i>	<i><b>Estimated \$AMOUNT</b></i>
Susan Candee	Conquer Mathematics	10/17/2019, 2/06/2020 & 3/25/2020	\$50.40
Debra Cantor	The 4 <sup>th</sup> Annual Joey Center for Down Syndrome Services Conference	5/08/2020	\$40.00
Beth Montemurro	Conquer Mathematics	10/10/2019, 11/25/2019, 1/27/2020 & 3/06/2020	\$67.20
Melanie Zuravnsky	BCEA: Autism-Applying Useful Techniques	3/12/2020	\$20.00

Resolution, recommended by the Superintendent of Schools, to appoint Destiny Tansey, as a Teacher Aide assigned to Preschool Disabilities Classroom at School #3 at an hourly rate of \$15.50 effective March 2, 2020 for the 2019-2020 school year.

Resolution, recommended by the Superintendent of Schools, to appoint Carmen Colon, as a Bus Aide at an hourly rate of \$15.50 effective March 3, 2020 for the 2019-2020 school year.

Resolution, recommended by the Superintendent of Schools, to appoint Sylvia Yun, as replacement middle school mathematics teacher effective March 1, 2020 at MA Step-1 \$53,140 (pro-rated) for the remainder of the 2019-2020 school year.

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 25, 2020

PERSONNEL, (Continued)

Resolution, recommended by the Superintendent of Schools, to approve the anticipated return from NJ Family Leave for Christopher Ventura, Teacher-Middle School on Monday, March 16, 2020.

Resolution, recommended by the Superintendent of Schools, to transfer Ana Munoz, child study team secretary from part-time 10.5 months to full-time 10.5 months at an annual salary of \$25,375 (pro-rated) with benefits effective March 16, 2020 for the 2019-2020 school year.

Resolution, recommended by the Superintendent of Schools, to accept the resignation of Montez Mosley, Bus Aide effective February 28, 2020.

Resolution, recommended by the Superintendent of Schools, to accept the resignation of Gylbere Kabashi, Part-Time Custodian-High School effective March 6, 2020.

Resolution, recommended by the Superintendent of Schools, to accept the resignation of Lindita Peposhi, Bus Aide effective March 13, 2020.

Resolution, recommended by the Superintendent of Schools, to accept the resignation of Gloria Beer, Lunch Aide-School #6 effective March 6, 2020.

Resolution, recommended by the Superintendent of Schools, to accept the retirement of Anne Simon, Bus Driver for the District effective June 30, 2020.

Resolution, recommended by the Superintendent of Schools, to revise medical leave for Efpraxier Anagnostos, Teacher Aide-School #5 utilizing twenty (20) sick days before due date beginning April 1, 2020 through May 6, 2020 (expected due date April 24, 2020). Unpaid NJ Family Leave to begin on May 7, 2020 with an anticipated return back to work date of September 1, 2020.

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 25, 2020

PERSONNEL, (Continued)

Resolution, recommended by the Superintendent of Schools, to approve unpaid medical leave for Jakomina Picinic, Cafeteria Worker-School #6 from February 27, 2020 until further notice.

Resolution, recommended by the Superintendent of Schools, to suspend without pay employee #5293 of the Cliffside Park Board of Education, whose name is on file with the Superintendent of Schools' Office, for the following days – Thursday, March 12, 2020 and Friday, March 13, 2020.

Resolution, recommended by the Superintendent of Schools, to appoint the following staff members as Volunteer Coaches for Spring 2020:

<u>Name</u>	<u>Spring 2020 Sport</u>
Jennifer Matone	MS Softball
Charles Diaz	MS Softball

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 25, 2020

POLICIES AND PROCEDURES

Resolution, recommended by the Superintendent of Schools, to accept the Nurses' reports and Fire Drill reports for all schools, for the month of February 2020.

Resolution, recommended by the Superintendent of Schools, to approve the School Calendar for the 2020-2021 school year.

Resolution, recommended by the Superintendent of Schools, to report and accept the 2019 NJSLA – Science scores for grades 5, 8 and 11.

Resolution, recommended by the Superintendent of Schools, to confirm the outcome of the bullying incident and investigation-(Number 1920-52104).

Resolution, recommended by the Superintendent of Schools, to confirm the outcome of the bullying incident and investigation-(Number 1920-53277).

Resolution, recommended by the Superintendent of Schools, to approve the following minutes:

Work Session – February 19, 2020

Regular Meeting – February 26, 2020

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 25, 2020

POLICIES AND PROCEDURES

Resolution, recommended by the Superintendent of Schools, to adopt the following revised policies and regulations:

POLICIES

P0152 - Board Officers (Revised)

P1581 - Domestic Violence (M) (Revised)

P2422 - Health and Physical Education (M) (Revised)

P5330 - Administration of Medication (M) (Revised)

P7243 - Supervision of Construction (M) (Revised)

P8210 - School Year (Revised)

P8220 - School Day (M) (Revised)

P8462 - Reporting Potentially Missing or Abused Children (M) (Revised)

REGULATIONS

R1581 - Domestic Violence (M) (New)

R5330 - Administration of Medication (M) (Revised)

R8220 - School Closings (Revised)

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING**

**CONSENT AGENDA – MARCH 25, 2020**

**BUILDINGS AND GROUNDS**

Resolution, recommended by the Superintendent of Schools, to permit the use of the following facilities for the 2019-2020 school year:

SCHOOL	FACILITY	DATES REQUESTED	TIME	PURPOSE	REQUESTED BY
School #4	Gymnasium	03/19/2020	6:00 P.M.- 8:30 P.M.	International Night	School #4 PTO
High School	Field/Lobby Bathroom	06/16/2020 06/18/2020 06/23/2020 06/25/2020 06/30/2020 07/02/2020	3:30 P.M.- 7:30 P.M.	Summer League	Carmine Cambareri
High School	Gymnasium Lobby	03/05/2020	2:50 P.M.- 3:15 P.M.	Snack Sale	Nataliya Olifer
High School	Cafeteria/ Gym Lobby	4/30/2020	5:30 P.M.- 9:30 P.M.	Battle of the Bands	Derek Nelson
High School	Theatre	03/28/2020 04/04/2020	9:00 A.M.- 3:00 P.M.	Put up scenery	Tracey Rembecky
High School	Theatre	04/25/2020 05/02/2020	9:00 A.M.- 4:00 P.M.	Put up scenery	Tracey Rembecky
High School	Cafeteria	02/27/2020	7:00 P.M.- 10:00 P.M.	Project Graduation Meeting	Maria L. Romano
High School	Gymnasium	03/04/2020	6:00 P.M.- 9:30 P.M.	Senior vs Faculty game	Lynda Donato-Jennings
High School	Cafeteria	04/08/2020	2:30 P.M.- 3:45 P.M.	Cheesecake delivery	Christine Shawala
High School	Cafeteria	03/04/2020	7:00 P.M.- 10:00 P.M.	Project Graduation	Maria Romano

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 25, 2020

FINANCE

Resolution recommended by the Superintendent of Schools to approve Contract between the Cliffside Park Board of Education and Bergen County Special Services School District, Educational Enterprises Division for the provision of Transition Services to be provided for one student, Vocational Situational Assessment during the 2019-2020 school year at a rate not to exceed \$858.00 unless otherwise agreed upon.

Resolution recommended by the Superintendent of Schools to approve February 28, 2020 payroll in the amount of \$1,538,825.75.

Resolution recommended by the Superintendent of Schools to approve February 28, 2020 Cafeteria payroll in the amount of \$12,175.42.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number H800015, in the amount of \$92,533.88 to cover Health Benefits Contributions from Employees to Reimburse Employer for the covered period of February 16, 2020 through February 29, 2020.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number ACA900011 in the amount of \$262.68 to cover Affordable Care Act Health Benefits Contributions from Employees to Reimburse Employer for the covered period of February 16, 2020 through February 29, 2020.



CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 25, 2020

FINANCE

Resolution recommended by the Superintendent of Schools to approve the interim checks and internal transfers from the General Account *to the Cafeteria Account, the Payroll Account and the Payroll Agency Account* for the month of February 2020 as follows:

700049	February 28 <sup>th</sup> Salary	\$877,511.63
700050	February 28 <sup>th</sup> Agency	579,299.38
700051	February 28 <sup>th</sup> Agency-FICA	82,014.74

Resolution recommended by the Superintendent of Schools to approve the Cafeteria bills for February 2020 in the amount of \$12,175.42 as follows:

600022	February 28 <sup>h</sup> Salary	\$8,581.03
600023	February 28 <sup>th</sup> Agency	3,594.39

Resolution recommended by the Superintendent of Schools to approve March 13, 2020 payroll in the amount of \$1,712,791.30 which includes the After School/Enrichment Program March 13, 2020 payroll in the amount of \$17,354.57.

Resolution recommended by the Superintendent of Schools to approve March 13, 2020 Cafeteria payroll in the amount of \$45,349.40.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number H800016, in the amount of \$91,876.20 to cover Health Benefits Contributions from Employees to Reimburse Employer for the covered period of March 1, 2020 through March 15, 2020.

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 25, 2020

FINANCE

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number ACA900012 in the amount of \$265.68 to cover Affordable Care Act Health Benefits Contributions from Employees to Reimburse Employer for the covered period of March 1, 2020 through March 15, 2020.

Resolution recommended by the Superintendent of Schools to approve the interim checks and internal transfers from the General Account *to the Cafeteria Account, the Payroll Account and the Payroll Agency Account* for the month of March 2020 as follows:

700052	March 13 <sup>th</sup> Salary	\$1,010,801.52
700053	March 13 <sup>th</sup> Agency	620,538.47
700054	March 13 <sup>th</sup> Agency-FICA	81,451.31
NJHB900008	<b>NJ State Educators Health Benefits Program</b> (March 1, 2020 through March 31, 2020)	529,261.29

Resolution recommended by the Superintendent of Schools to approve the Cafeteria bills for March 2020 in the amount of \$163,729.77 as follows:

6986	Pomptonian Food Service (02-21-20)	\$40,011.81
6987	Pomptonian Food Service (02-28-20)	21,256.44
6988	EcoBionics (invoice #3865638-school #6)	299.95
6989	Heerema Company-2 <sup>nd</sup> annual visit (invoice #0215337-IN)	1,570.00
6990	Tim Mahoney-Meal Refund for Ciara (credit card error)	700.00
6991	Pomptonian Food Service (03-06-20)	41,439.25

CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
CONSENT AGENDA – MARCH 25, 2020

FINANCE

Cafeteria Bills, (continued)

6992	Pomptonian Food Service (03-13-20)	\$13,102.92
600024	March 13 <sup>h</sup> Salary	35,775.89
600025	March 13 <sup>th</sup> Agency	9,573.51

Resolution recommended by the Superintendent of Schools to approve Athletic Association bills for the month February 2020 in the amount of \$5,816.10 as follows:

Resolution recommended by the Superintendent of Schools to approve the bill list for March 2020 in the amount of \$1,162,178.70 as follows:

Resolution recommended by the Superintendent of Schools to accept a donation in the amount of \$100.00 from John & Carmela Brunelli to the Cliffside Park High School Wrestling Team.

Resolution recommended by the Superintendent of Schools to accept a donation in the amount of \$100.00 from The Cliffside Park Hall of Fame Inc. to the Cliffside Park High School Wrestling Team.

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 25, 2020

FINANCE

Resolution, recommended by the Superintendent of Schools to accept the Treasurer of School Monies financial report for the month of February 2020.

Resolution, recommended by the Superintendent of Schools to accept the Board Secretary's financial report for the month of February 2020.

Pursuant to N.J.A.C. 6:20-2.13(d)\*, the Business Administrator certifies that as of February 29 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1.

Resolution to approve the Monthly Transfer Report for the month of February 2020.

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 25, 2020

RESOLUTION

BE IT RESOLVED to approve the Cliffside Park School District Budget for the FY 2020-2021 School Year for submission to the voters in the amount of \$57,942,757 as follows:

General Fund	\$55,650,812
Special Revenue Fund	\$ 2,291,945
Debt Service Fund	\$ 0

BE IT RESOLVED to approve the Cliffside Park School District General Fund Local Tax Levy for the FY 2020-2021 School Year for submission to the voters in the amount of \$36,270,179 and **\$0 to support Debt Service for the 2020-2021 School Year budget.**

BE IT RESOLVED to approve the Cliffside Park School District Capital Reserve Withdrawal as follows:

**Capital Reserve Withdrawal – Other Capital Projects**

Recap of Balances, Withdrawal from Capital Reserve – includes: ‘Other’ Capital Projects, is:

\$750,000 costs for installation of NEW BOILER #3 school, State Project# 03-0890-050-20-1000.

\$750,000 costs for installation of NEW BOILER #5 school, State Project# 03-0890-070-19-1000.

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 25, 2020

\$25,000 costs for district-wide construction services projects that will include classroom expansion, new labs, other instructional space expansion, and office expansion projects (example: NEW LABS at High School, etc.). The expansion will include demolition, as well as partitioning of the spaces.

\$25,000 cost for remodeling of bathrooms and replacement of classroom floors, throughout the district; High School gymnasium floor: replace or repair; #6 school gymnasium bleachers: replace or repair.

\$150,000 cost for Architectural/Engineering services.

The total costs of these projects is \$1,700,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards.

**Adjustment for increases in healthcare costs - NONE**

Tax Levy Cap Calculation, Adjustment for increases in healthcare costs:

**Adjustment for increases in enrollment costs:**

Tax Levy Cap Calculation, Adjustment for increases in enrollment costs:

In accordance with N.J.S.A. 18A:7F-38, that the 2020-21 school year budget includes the automatic enrollment adjustment in the amount of \$333,762, is authorized for utilization for the purposes of funding enrollment costs. The funds will be used in the 2020-21 budget year and will not be deferred or incrementally completed over a longer period of time.

**Use of Banked-Cap – NONE**

Tax Levy Cap Calculation, Use of Banked Cap:

CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
CONSENT AGENDA – MARCH 25, 2020

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

**CERTIFICATION**

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its duly authorized meeting on March 25, 2020.

Dated: March 26, 2020

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Louis Alfano

School Business Administrator/Board Secretary

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 25, 2020

**CLIFFSIDE PARK BOARD OF EDUCATION**

**RESOLUTION**

**Whereas**, the Cliffside Park Board of Education (hereinafter referred to as the “Board”) has previously appointed George A. Koteen Associates, Inc. as utility consultants (hereinafter referred to as “Koteen”) to provide the Board with possible savings, refunds, credits or adjustments of the Boards electric, gas, water, sewer utility costs, and

**Whereas**, it is recommended to the Board to enter into an agreement with Liberty Power. (hereinafter referred to as “Liberty Power” a licensed, third party supplier in the State of New Jersey for the provision of electric to be supplied at a lower fixed rate over that of Public Service Electric & Gas monthly variable rate (hereinafter referred to as PSE&G) based on past historical data, pricing, market conditions and equipment changes at the facilities, and

**Whereas**, Liberty Power has presented the Board with a contract for the provision of electric large power accounts (LPL) for a term of six (6) months in accordance with the terms of the agreement annexed hereto and incorporated herein by reference, and

**Whereas**, the Board has accepted the recommendation to enter into the agreement with Liberty Power and to monitor the supply charges between Liberty Power and PSE&G to ensure budget certainty and or savings, and

**Now, Therefore, Be It Resolved**, that the Board hereby ratifies and approves the agreement with Liberty Power to provide electric supply service to the Board which service shall be reflected in a consolidated invoice from PSE&G, and

**Be It Further Resolved** that the Board hereby authorizes the Board President and Board Secretary to execute on behalf of the Board the agreement and any other documents and to take all actions necessary to effectuate the terms of the Resolution.



CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
CONSENT AGENDA – MARCH 25, 2020

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its duly authorized meeting on March 25, 2020.

Dated: March 26, 2020

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Louis Alfano

School Business Administrator/Board Secretary

CLIFFSIDE PARK BOARD OF EDUCATION MEETING

CONSENT AGENDA – MARCH 25, 2020

CLIFFSIDE PARK BOARD OF EDUCATION

RESOLUTION

**Whereas**, the Cliffside Park Board of Education (hereinafter referred to as the “Board”) has previously appointed George A. Koteen Associates, Inc. as utility consultants (hereinafter referred to as “Koteen”) to provide the Board with possible savings, refunds, credits or adjustments of the Boards electric, gas, water, sewer utility costs, and

**Whereas**, it is recommended to the Board to enter into an agreement with New Jersey Gas & Electric (hereinafter referred to as “NJG&E” a licensed, third party supplier in the State of New Jersey for the provision of electric to be supplied at a lower fixed rate over that of Public Service Electric & Gas monthly variable rate (hereinafter referred to as PSE&G) based on past historical data, pricing, market conditions and equipment changes at the facilities, and

**Whereas**, NJG&E has presented the Board with a contract for the provision of electric general power accounts (GLP) for a term of twenty-four (24) months in accordance with the terms of the agreement annexed hereto and incorporated herein by reference, and

**Whereas**, the Board has accepted the recommendation to enter into the agreement with NJG&E and to monitor the supply charges between NJG&E and PSE&G to ensure budget certainty and or savings, and

**Now, Therefore, Be It Resolved**, that the Board hereby ratifies and approves the agreement with NJG&E to provide electric supply service to the Board which service shall be reflected in a consolidated invoice from PSE&G, and

**Be It Further Resolved**, that the Board hereby authorizes the Board President and Board Secretary to execute on behalf of the Board the agreement and any other documents and to take all actions necessary to effectuate the terms of the Resolution.

CLIFFSIDE PARK BOARD OF EDUCATION MEETING  
CONSENT AGENDA – MARCH 25, 2020

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its duly authorized meeting on March 25, 2020.

Dated: March 26, 2020

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Louis Alfano

School Business Administrator/Board Secretary