



## **Cliffside Park School District**

### **PreK – 5 Plan for Remote Learning**

*All teachers (including ESL, Title I, Resource Room, Special Subjects) will create and maintain Google Classroom/Sites for the continuation of education and adherence to curriculum in the event of a mandated school closing. Teachers will achieve these goals through the following instructional practices and guidance:*

#### **Grades Pre-K through Second General Education and Resource Room**

*Students will continue practicing the skills and strategies in their grade level curriculum through digital resources and traditional supplementary packets:*

- ELA:
  - Reader’s Workshop: listening to read alouds on YouTube with follow-up activities in journals, on handouts
  - Writer’s Workshop: assignments posted daily on teacher’s Google Site and completed in: Writer’s Notebook, Google Docs
  - Independent Reading: Students will be assigned books to read through Raz-Kids, Epic, Newsela, Common Lit., IXL, Storyworks, Read Works
  - Foundations: Videos aligned to topics will be assigned from YouTube. Additional practice will be assigned on a daily basis
  - Teacher-made videos for sight word practice
  - Flocabulary
- Math:
  - Students will be assigned topics and practice through Pearson Realize platform.
  - Additional paper/pencil practice in pre-assigned packets
  - Assignments on IXL, xtramath
  - Flocabulary
- Science/Health:
  - Videos will be assigned according to current curriculum topics
  - Books on Raz-Kids will be assigned
  - Additional paper/pencil practice in pre-assigned packets
  - Flocabulary
- Social Studies:
  - Students will be assigned topics and practice through Pearson Realize platform.
  - Videos will be assigned according to current curriculum topics
  - Books on Raz-Kids will be assigned
  - Additional paper/pencil practice in pre-assigned packets
  - Flocabulary
- ESL:
  - Additional activities will be assigned through ESL Brainpop, Raz-Kids, Epic
- Communication: Teachers will communicate with students and parents through email, Class Dojo and video chat. Daily assignments and announcements will be posted on Google Sites

## **Grades Three through Five General Education and Resource Room**

*In addition to the aforementioned learning experiences, students will be assigned daily topics and practice in all curricular areas through the use of Google Classroom. Classroom teachers will add ESL, Title I, Special Subjects, and Resource teachers onto their classroom platform to allow for easy student access and continuity in learning.*

### **Staff Expectations PreK-5**

All teachers should create classrooms for each section they are currently teaching. Collaborative co-teaching (CCT) environments should share teacher roles. Google classrooms should indicate subject and period at a minimum, i.e. World History P1.

A teacher's Google Site should have multiple pages including at least one page for each subject/section taught so parents can navigate. Staff is expected to log into their class from 8:30-12:30 as the designated time determined by administration.

Attendance should be recorded for students online and a demonstration of learning should be evident in the assignment posted to the calendar.

Staff is available to respond to questions from students, parents, and community members via email during the time they are in school.

## **Grades 6 - 12 Plans for Remote Learning**

### **Remote Operations**

Schools housing grades 6-12, will follow a "virtual school day" schedule which will provide for the necessary four hours of instruction (8:30-12:30) plus additional independent learning activities/homework. Each class will "meet" for 25 minutes with 3 minutes between periods. The expectation for students is that they are doing the work for each subject during the regular period times. Teachers and students will go through the regular day, periods 1-9. All teachers will be available during their regular teaching periods to answer questions on-line. Student attendance will be tracked electronically through Realtime and on-line assignment completion. Our goal is to keep the teaching and learning moving forward.

### **Student Expectations**

Students are expected to log into their class at the designated time. Attendance and work will be submitted with time stamps. Students are to check their classroom calendars for assignments.

### **Staff Expectations Grades 6-12**

All teachers should create classrooms for each section they are currently teaching. Collaborative co-teaching (CCT) environments should share teacher roles. Google classrooms should indicate subject and period at a minimum, i.e. World History P1.

A teacher's Google Site should have multiple pages including at least one page for each subject/section taught so parents can navigate. Staff is expected to log into their class at the designated time determined by administration.

Attendance should be recorded for students online and a demonstration of learning should be evident in the assignment posted to the calendar.

Staff is available to respond to questions from students, parents, and community members via email during the time they are in school.

**Grades 6-12 Time Schedule**

1	8:20-8:45	6	10:40-11:05
2	8:48-9:13	7	11:08-11:33
3	9:16-9:41	8	11:36-12:01
4	9:44-10:09	9	12:04-12:29
5	10:12-10:37		

**Essential Personnel During COVID19 School Closures**

*All staff are working remotely during school closures with the exception of the following essential personnel:*

<b>PERSONNEL</b>	<b>WORKSTREAM/DUTIES</b>	<b>NUMBER</b>
Superintendent of Schools	Chief School Administrator: oversee and monitor the implementation of Emergency Preparedness Plan; coordinate communication to staff and the public	1
Board Secretary	Maintain fiscal obligations of Board of Education	1
Board of Education Secretaries	Maintain board communication, expenditures, staff accountability	5
Building Principals	Monitor staff in implementation of Emergency Preparedness Plan; communicate with staff, students, and families; report to CSA	5 (1 per school)
Building Secretaries	Assist principal with communication to the parents; assemble pencil-paper assignments for students in PK-2; maintain office business	5 (alternating/1 per day)
Custodians	Follow cleaning procedures and protocol as recommended to NJDOE and NJDOH; continue with daily building maintenance	Full Staff
Technology	Assist staff, students, and families in implementing on-line classes and remote learning; trouble-shoot technology issues; assist in dissemination of information to the public	5 (one per school)

Food Service	Prepare and disseminate breakfast and lunch to eligible at central location (School #3)	10
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**Food Services**

*The Cliffside Park School District Emergency Preparedness Plan includes the provision of school nutrition benefits for eligible students:*

A “Grab and Go” breakfast and lunch with milk prepared by Pomptonian Food Services will be available starting Monday, March 16, 2020 for students who qualify for the Free or Reduced Lunch Program. Lunch will be available for pickup by either a parent or student at one central location:

School No. 3  
Park and Palisade Avenues  
12:45pm – 1:45pm