

**Cliffside Park Public Schools**  
**School No. Five**  
**214 Day Ave.**  
**Cliffside Park, New Jersey 07010**

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*Principal*

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Dear School No. 5 Families,

Within a few short weeks, we will be opening our doors for the 2018-2019 school year! I'd like to take this opportunity to welcome everyone, especially our new families, to our School No. 5 community!

There has been a lot of activity on our school grounds this summer as we prepare for an exciting school year! In addition to cleaning and sprucing up, we have replaced two classroom floors, expanded a fourth grade classroom, and renovated the upstairs girls' bathroom to name a few of the changes. I look forward to having you visit at our **Back-to-School Night** on **September 13<sup>th</sup>**. But before that, here are a few reminders about our opening days:

- **September 6<sup>th</sup>** is Opening Day for Grades one through six. Please see below for **NEW ENTRANCE PROCEDURES**. Don't forget – the bell rings at 8:30!
- **September 7<sup>th</sup>** is Pre-K Orientation. AM session begins at 9:30 in the gym and PM begins at 1:30 in the gym.
- **September 10<sup>th</sup>** is Opening Day for our pre-kindergarten. Please see below for Pre-K Entrance Procedures. Our day begins at 9:00 for the a.m. session and 12:30 for the p.m. session.

This year, I have decided to implement new entry procedures for students in grades 1-6 in the morning. This decision is based on observations of past procedures and a determination that changes are necessary to ensure student safety and also eliminate traffic congestion. Therefore, I am asking for your cooperation in putting the following plan in place.

**GRADES 1-6:**

- **Students in grades 1-6 will enter through the Day Avenue entrance no earlier than 8:20 a.m. (unless enrolled in Breakfast Club). The curb on Day Avenue will be designated as a “Kiss and Drop Off” zone. Students will enter through the main door where our security guard will be positioned until the late bell rings at 8:35 a.m.**
- **At 8:35, the security guard will close and lock the front door for the remainder of the day and assume security procedures from the guard booth in the back. *Students arriving after the late bell, must enter through the security booth in the back. PLEASE BE SURE TO GET YOUR CHILD TO SCHOOL ON TIME!***
- **Once students enter the building, they will be directed by teachers on duty as to whether they should proceed to the outside lot (weather permitting) or to the gym.**

*“Knowledge is Power.”*

- **Parents will not be granted permission to enter the building without an appointment or contact with the main office. Parents who are granted permission, must report directly to the main office. At no point should a parent go to a classroom.**
- **Dismissal locations are as follows:**
  - **Grade 1: Summit Avenue Door**
  - **Grades 2 and 3: Day Avenue Door**
  - **Grades 4, 5, and 6: Rothwell Avenue Door**

#### **AM PRE-KINDERGARTEN:**

- **AM Pre-K students will enter through the back lot no earlier than 8:50 accompanied by an adult and proceed to the small gated area to line up (cones will designate classes).**
- **AM Dismissal is at 11:30 a.m. Students will be walked back to the gated area in the back lot with their teachers to be reunited with parents and caregivers.**

#### **PM PRE-KINDERGARTEN:**

- **PM Pre-K students accompanied by an adult will line up in front of the Summit Avenue door no earlier than 12:20 (cones will designate classes).**
- **PM Dismissal is at 3:00 p.m. Students will be walked back to the gated area in the back lot with their teachers to be reunited with parents and caregivers.**

During the first few weeks, our plan will be evaluated and any changes that need to be made will be in conjunction with the Cliffside Park Police Department and the School No. 5 Security Team. Your child's safety is always our priority and I appreciate your cooperation as we adjust.

Finally, as we begin our new academic year I encourage and urge you to be an active participant in your child's education. During the course of the school year, I will share ideas, resources, and announcements through various modes. Here are a few ways to connect to School No. 5 right away!

- Follow School No. 5 on **Twitter!** All you have to do is create a Twitter account (if you do not have one already) and "follow" us: **@CPPSNo5**. It's that easy! There I will post the wonderful learning experiences going on in School No. 5 as well as some interesting ideas and tips for enhancing your child's learning experiences at home.
- Friend us on Facebook! Our school page is: **Cliffside Park #5 Elementary School**.
- Receive text messages through our **REMIND** text messaging system! Send a text to: **81010** and put the following in the message: **@school5fa**. Hit send and you are all signed up!
- We will also have information and a current calendar posted on the School 5 page of our district site: [www.cliffsidepark.edu](http://www.cliffsidepark.edu).

Please enjoy the rest of the summer! Relax, have fun, and share a story with your child every day! I will see you in September!

Warm regards,

Dana M. Martinotti  
Principal, School No. 5

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