

**CLIFFSIDE PARK BOARD OF EDUCATION
WORK SESSION & CONSENT AGENDA
FOR DECEMBER 16, 2020**

1. Salute Flag
2. Roll Call
3. Superintendent
4. Committee Reports
5. Work Session & Consent Agenda for DECEMBER 16, 2020
6. For Review and Discussion
 - Personnel
 - Policies and Procedures
 - Buildings and Grounds
 - Finance
7. Closed Session
8. Adjournment

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION & CONSENT AGENDA for DECEMBER 16, 2020**

PERSONNEL

Resolution, recommended by the Superintendent of Schools, to approve the following staff professional development and reimbursement, through voucher for the 2020-2021 school year as follows:

NAME	DESCRIPTION	DATE	Estimated \$AMOUNT
NONE			

Resolution, recommended by the Superintendent of Schools, to appoint **Ciro Spinella**, as Interim Supervisor of Buildings and Grounds effective December 1, 2020 at an annual salary of \$95,000 (pro-rated) for the 2020-2021 school year. (Account#-11-000-262-100-01-00)

Resolution, recommended by the Superintendent of Schools, to appoint **Kadire Doda**, as Part-Time Custodian, School #4 effective January 4, 2021 at an hourly rate of \$13.94 pending fingerprinting and criminal history check for the 2020-2021 school year. (Account#-11-000-262-100-01-00)

Resolution, recommended by the Superintendent of Schools, to appoint **Angela Margiotta**, as a Non-Certificated School Nurse, assigned to School #5 at an annual salary of \$68,540 (pro-rated) with benefits effective, January 4, 2021 for the 2020-2021 school year. (Account#-11-000-213-100-05-00-0000-070)

Resolution, recommended by the Superintendent of Schools, to transfer **Stephanie Liriano** from Part-Time Title I Teacher-School #6 to Full-Time Grade 5 Teacher at School #6 effective November 30, 2020 at BA Step-6 \$55,440 (pro-rated) for the 2020-2021 school year. (Account#-11-120-100-101-06-00-0000-080)

Resolution, recommended by the Superintendent of Schools, to adjust **Nancy Loiacono's** hourly Bookkeeper Consultant rate from \$30.00 to \$45.00 per hour, not to exceed \$5,000 cap for the 2020-2021 school year. (Account#-11-000-251-105-00-00)

Resolution, recommended by the Superintendent of Schools, to extend an unpaid family leave request for **Amy Matesic**, Teacher-School #6 from January 1, 2021 to April 9, 2021 with a return date of April 12, 2021 for the 2020-2021 school year.

Resolution, recommended by the Superintendent of Schools, to adjust unpaid leave of absence for **Jaime Spiliotes**, Art Teacher-Elementary from September 1, 2020 through November 25, 2020 with a return to work date of November 30, 2020.

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION & CONSENT AGENDA for DECEMBER 16, 2020**

Resolution, recommended by the Superintendent of Schools, to approve an unpaid leave extension for Anita Frankovic, Secretary-High School Guidance Department until June 2021.

Resolution, recommended by the Superintendent of Schools, to approve an unpaid leave of absence extension for Elizabeth Leighton, Teacher-School 3 until the remainder of the 2020-2021 school year.

Resolution, recommended by the Superintendent of Schools, to approve the Athletic positions for the following staff members for the 2020-2021 school year, as per negotiated contract.

		2020-2021 Athletics	
LAST NAME	FIRST NAME	POSITION-HIGH SCHOOL	COMPENSATION
Brunelli	Matthew	Weight-Room & Intramural Supervision	\$10.00/hr
Cambareri	Carmine	Weight-Room & Intramural Supervision	\$10.00/hr
Cerone	Carly	Weight-Room & Intramural Supervision	\$10.00/hr
Cibelli	Danielle	Weight-Room & Intramural Supervision	\$10.00/hr
Jano	Steven	Weight-Room & Intramural Supervision	\$10.00/hr
Johnston	Kathleen	Weight-Room & Intramural Supervision	\$10.00/hr
Luderer	Brandy	Weight-Room & Intramural Supervision	\$10.00/hr
MacIsaac	Sean	Weight-Room & Intramural Supervision	\$10.00/hr
Mandile III	Thomas	Weight-Room & Intramural Supervision	\$10.00/hr
O'Hanlon	Charles	Weight-Room & Intramural Supervision	\$10.00/hr
Reggo	Lindsey	Weight-Room & Intramural Supervision	\$10.00/hr
Romano	Marissa	Weight-Room & Intramural Supervision	\$10.00/hr
Scarzafava	Michael	Weight-Room & Intramural Supervision	\$10.00/hr
Scerbo	Giana	Weight-Room & Intramural Supervision	\$10.00/hr
Shaw	Kimberly	Weight-Room & Intramural Supervision	\$10.00/hr
Sutera	Craig	Weight-Room & Intramural Supervision	\$10.00/hr
Taalu	Cosar	Weight-Room & Intramural Supervision	\$10.00/hr
Woyce	Jamie	Weight-Room & Intramural Supervision	\$10.00/hr

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION & CONSENT AGENDA for DECEMBER 16, 2020**

PERSONNEL, (Continued)

Resolution, recommended by the Superintendent of Schools, to accept the retirement of Vjera Pesa, Cafeteria Worker-High School, effective December 15, 2020.

Resolution, recommended by the Superintendent of Schools, to adjust the teacher salary guide for Jaime Spiliotes for the 2020-2021 school year to MA+15 Step-15 \$92,240 (pro-rated) effective November 30, 2020.

Resolution, recommended by the Superintendent of Schools, to approve the FFCRA leave for Lara Kane, Teacher-School #6 beginning December 1, 2020 through December 14, 2020 (utilizing 10 own sick days) and from December 15, 2020 through December 23, 2020 at a per diem rate of \$200.00. Unpaid leave to begin January 4, 2021 through June 30, 2021.

Resolution, recommended by the Superintendent of Schools, to approve an unpaid leave for Edita Banushi, Teacher Aide-School #4 effective December 2, 2020 until further notice.

Resolution, recommended by the Superintendent of Schools, to accept the resignation of Olga Senatore, Breakfast/Lunch Aide at School #6 effective November 5, 2020.

Resolution, recommended by the Superintendent of Schools, to cease salary continuation benefits pursuant to Title 18A for Angelo DeFilippis, Full-Time Custodian-School #4, effective December 18, 2020. NJSIG will continue to pay temporary total disability benefits directly to employee in accordance with the NJ Workers Compensation Act for the remainder of employee's disability.

Resolution, recommended by the Superintendent of Schools to change salary classification for the following teacher, per negotiated contract retro to September 1, 2020 for the 2020-2021 school year:

Last Name	First Name	From Salary Classification	To Salary Classification	Total Annual Salary
Nunez	Natalie	MA	MA+30	\$59,190

Resolution, recommended by the Superintendent of Schools, to approve the following Health Insurance Waiver Cash Incentive for staff for the 2020-2021 school year:

NAME	COVERAGE	PAYABLE	PAYABLE	TOTAL
		DEC 2020	JUNE 2021	
SHEGA NDREU	FAMILY	\$2,500	\$2,500	\$5,000

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION & CONSENT AGENDA for DECEMBER 16, 2020**

POLICIES AND PROCEDURES

Resolution, recommended by the Superintendent of Schools, to accept the Nurses' reports and Fire Drill reports for all schools, for the month of November 2020.

Resolution, recommended by the Superintendent of Schools, to approve the following minutes:

November 11, 2020 – Work Session Meeting

November 18, 2020 – Regular Meeting

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION & CONSENT AGENDA for DECEMBER 16, 2020**

BUILDINGS AND GROUNDS

Resolution, recommended by the Superintendent of Schools, to permit the use of the following facilities for the 2020-2021 school year:

SCHOOL	FACILITY	DATES REQUESTED	TIME	PURPOSE	REQUESTED BY
NONE					

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION & CONSENT AGENDA for DECEMBER 16, 2020**

FINANCE

Resolution recommended by the Superintendent of Schools to approve Contract between the Cliffside Park Board of Education and Bergen County Special Services School District, Educational Enterprises Division for the provision of Home Instruction Services to be provided virtually for a maximum of ten (10) hours weekly for **one student** effective November, 2020 through June, 2021 at a rate not to exceed \$22,400.00 unless otherwise agreed upon.

Resolution recommended by the Superintendent of Schools to approve the Tuition Contract between the Cliffside Park Board of Education (sending district) and the Long Branch Board of Education (receiving district) for **two students** at a rate of \$13,318.20 per student for the 2020-2021 school year commencing in October, 2020 and ending June 30, 2021.

Resolution recommended by the Superintendent of Schools to approve the Tuition Contract between the Cliffside Park Board of Education (sending district) and the South Bergen Jointure Commission Board of Education (receiving district) for **one student** at a rate of \$58,950 for the 2020-2021 school year commencing on December 18, 2020 and ending June 25, 2021.

Resolution recommended by the Superintendent of Schools to approve Athletic Association bills for the month October 2020 in the amount of \$4,201.00 as follows:

Resolution recommended by the Superintendent of Schools to approve November 30, 2020 payroll in the amount of \$1,553,201.47.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number H800009, in the amount of \$81,953.55 to cover Health Benefits Contributions from Employees to Reimburse Employer for the covered period of November 16, 2020 through November 30, 2020.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number ACA90005 in the amount of \$265.68 to cover Affordable Care Act Health Benefits Contributions from Employees to Reimburse Employer for the covered period of November 16, 2020 through November 30, 2020.

Resolution recommended by the Superintendent of Schools to approve the interim checks and internal transfers from the General Account *to the Cafeteria Account, the Payroll Account and the Payroll Agency Account* for the month of November 2020 as follows:

700028	November 30 th Salary	\$895,547.50
700029	November 30 th Agency	573,606.63

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION & CONSENT AGENDA for DECEMBER 16, 2020**

700030	November 30 th Agency-FICA	84,047.34
--------	---------------------------------------	-----------

Resolution recommended by the Superintendent of Schools to approve November 30, 2020, Cafeteria payroll in the amount of \$9,245.89 as follows:

600010	November 30 th Salary	\$6,620.05
600011	November 30 th Agency	\$2,625.84

Resolution recommended by the Superintendent of Schools to approve December 15, 2020 payroll in the amount of \$1,567,359.68.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number H800010, in the amount of \$81,801.55 to cover Health Benefits Contributions from Employees to Reimburse Employer for the covered period of December 1, 2020 through December 15, 2020.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number ACA90006 in the amount of \$265.68 to cover Affordable Care Act Health Benefits Contributions from Employees to Reimburse Employer for the covered period of December 1, 2020 through December 15, 2020.

Resolution recommended by the Superintendent of Schools to approve December 16, 2020 payroll in the amount of \$1,740,236.08.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number H800011, in the amount of \$82,617.42 to cover Health Benefits Contributions from Employees to Reimburse Employer for the covered period of December 16, 2020 through December 31, 2020.

Resolution, recommended by the Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, Reference Number ACA90007 in the amount of \$265.68 to cover Affordable Care Act Health Benefits Contributions from Employees to Reimburse Employer for the covered period of December 16, 2020 through December 31, 2020.

Resolution recommended by the Superintendent of Schools to approve the interim checks and internal transfers from the General Account *to the Cafeteria Account, the Payroll Account and the Payroll Agency Account for the month of December 2020* as follows:

700031	December 15 th Salary	\$906,267.16
700032	December 15 th Agency	577,273.98
700033	December 15 th Agency-FICA	83,818.54

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION & CONSENT AGENDA for DECEMBER 16, 2020**

FINANCE

Resolution recommended by the Superintendent of Schools to approve the interim checks and internal transfers from the General Account *to the Cafeteria Account, the Payroll Account and the Payroll Agency Account for the month of December 2020* as follows:

700034	December 16 th Salary	\$1,036,380.57
700035	December 16 th Agency	621,239.83
700036	December 16 th Agency-FICA	82,615.68
NJHB900005	NJ State Educators Health Benefits Program (December 1, 2020 through December 31, 2020)	610,226.11

Resolution recommended by the Superintendent of Schools to approve December 15, 2020, Cafeteria payroll in the amount of \$9,245.89 as follows:

600012	December 15 th Salary	\$6,626.41
600013	December 15 th Agency	2,619.48

Resolution recommended by the Superintendent of Schools to approve December 16, 2020, Cafeteria payroll in the amount of \$36,659.25 as follows:

600014	December 16 th Salary	\$28,930.10
600015	December 16 th Agency	7,729.15

Resolution recommended by the Superintendent of Schools to approve the bill list for December 2020 in the amount of \$1,683,121.21 as follows:

Resolution, recommended by the Superintendent of Schools to accept the Treasurer of School Monies financial report for the month of October 2020.

Resolution, recommended by the Superintendent of Schools to accept the Board Secretary's financial report for the month of October 2020.

Pursuant to N.J.A.C. 6:20-2.13(d)*, the Business Administrator certifies that as of October 31 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1.

Resolution to approve the Monthly Transfer Report for the month of October 2020.

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION & CONSENT AGENDA for DECEMBER 16, 2020**

RESOLUTION

Resolution, recommended by the Superintendent of Schools to approve the 2021-2022 Budget Development Process and Calendar (per attached).

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on December 16, 2020.

Louis Alfano
Business Administrator/Board Secretary

Dated: December 17, 2020

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION & CONSENT AGENDA for DECEMBER 16, 2020**

RESOLUTION

Resolution, recommended by the Superintendent of Schools to approve the submission of Amendment 1 to the 2021 ESEA Consolidated Application to budget funds awarded through CARES Act Elementary and Secondary School Emergency Relief (ESSER) in the following amounts:

Title I SIA: \$2,800

Title III: \$17,771

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on December 16, 2020.

Louis Alfano
Business Administrator/Board Secretary

Dated: December 17, 2020

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION & CONSENT AGENDA for DECEMBER 16, 2020**

RESOLUTION

Resolution, recommended by the Superintendent of Schools to approve Application #004 by the Cliffside Park Board of Education to Liberty Mechanical Contractors, Inc. for the Boiler Replacement at School #3 site in the amount of \$32,340.00 as recommended by the school district architects, Remington & Vernick Engineering, Inc.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on December 16, 2020.

Louis Alfano
Business Administrator/Board Secretary

Dated: December 17, 2020

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION & CONSENT AGENDA for DECEMBER 16, 2020**

RESOLUTION

Resolution, recommended by the Superintendent of Schools to approve Application #004 by the Cliffside Park Board of Education to Liberty Mechanical Contractors, Inc. for the Boiler Replacement at School #5 site in the amount of \$36,392.05 as recommended by the school district architects, Remington & Vernick Engineering, Inc.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on December 16, 2020.

Louis Alfano
Business Administrator/Board Secretary

Dated: December 17, 2020